



**CONVENTION ON
BIOLOGICAL DIVERSITY**

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QUARTERLY REPORT ON THE ADMINISTRATION OF
THE CONVENTION ON BIOLOGICAL DIVERSITY

Note by the Executive Secretary

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I. INTRODUCTION

1. Decision III/24 of the Conference of the Parties requested the Executive Secretary to prepare a quarterly report on the administration of the Convention including such matters as the staff lists, status of contributions, progress on the implementation of the medium term work programme and financial expenditures. The requirements to report on a regular basis to the Parties were further elaborated under the Administrative Arrangements between the Secretariat and UNEP which were endorsed by the Conference of the Parties in decision IV/17.
2. The Executive Secretary has prepared this Quarterly Report which contains a summary of key activities implementing the decisions of the Conference of the Parties and other relevant matters during the period 1 September to 31 December 1999.

II. EXECUTIVE DIRECTION AND MANAGEMENT

3. During the period covered by this Report, the Secretariat has organised and convened the Informal Consultations on a Biosafety Protocol, held in Vienna on 15-19 September 1999, the meeting of the Panel of Experts on Access and Benefit Sharing of Genetic Resources, held in Costa-Rica from 4-8 October 1999 (see document UNEP/CBD/COP/5/8), and five (5) liaison group meetings to assist in the preparations for SBSTTA-5. The Secretariat also organised, jointly with the Government of Norway, the Brainstorming Meeting on Scientific Assessment for the Convention on Biological Diversity, held in Oslo, from 15-17 November 1999. The Report of that meeting is contained in document UNEP/CBD/COP/5/INF/1, which has been posted on the CBD website. Finally, the Secretariat organised an Expert Consultation on Coral Bleaching which was held in Manila, from 11-13 October 1999.
4. Work is progressing well on the preparation of "The Handbook of the Convention on Biological Diversity". A booklet and a brochure are also under active preparation and a poster was produced to mark the International Day for Biological Diversity, (29 December). It is expected that the brochure will be available at SBSTTA-5, and that the booklet will be available at COP-5, 15-26 May 2000, in all languages.
5. Considerable progress was made with regard to recruitment in order to fill the various positions approved by the COP. Following the arrival of several new senior officials in mid-1999, a new officer responsible of the Global Taxonomy Initiative has now joined the Secretariat. Recruitment for other positions, including those of economist (P-4), traditional knowledge (P-4), Inland Waters and Access and Benefit-Sharing (P-3), have reached an advanced stage. The position of Principal Officer, Implementation and Outreach is also under recruitment.
6. The agenda for the coming months, leading up to COP-5, is very busy. The Extraordinary Session of the COP will reconvene from 24-28 January 2000, in Montreal, with a view to completing the negotiation of, and adopting, a Protocol on Biosafety. The meeting will be preceded by informal consultations from 20-22 January 2000. The Extraordinary Session will be followed immediately by SBSTTA-5, also in Montreal, from 31 January-4 February 2000. The Ad Hoc Open-Ended Inter-sessional Working Group on Article 8 (j) will be convened in Seville, Spain, from 27-31 March 2000. A pan-European meeting to prepare for COP-5 will be held in Riga, Latvia, on 20-23 March 2000. It is expected that other regional meetings will also be held.
7. Preparations for the fifth meeting of the COP, which is to be held in Nairobi from 15 to 26 May 2000, are well under way. The Host Country Agreement has been signed with the Government of Kenya and UNON is cooperating actively in the organization of the meeting. As of December 1999, more than half of the documents for the meeting had been circulated to Parties and posted on the CBD website, including the annotated agenda. The fifth meeting of the SBSTTA will be considering many of the main

items for COP-5, including drylands and agricultural biodiversity, the ecosystem approach and indicators of biological diversity. Thus, COP-5 documents relating to these items will only be circulated after SBSTTA-5.

III. IMPLEMENTATION OF THE ADMINISTRATIVE ARRANGEMENTS

8. The Secretariat regularly reviews implementation of the Administrative Arrangements endorsed by the COP in decision IV/17. The status of implementation of the agreed Administrative Arrangements is presented in Annex I. The following, highlights the key features of the Secretariat's activities with respect to implementation of these Arrangements.

A. Personnel Arrangements

9. As at 31 December 1999, the Secretariat had 20 regularized Professional staff members (5 more posts are expected to be filled by next month) and 17 regularized General Service staff members. Additionally, 8 Professional posts and 3 General Service posts were funded from other sources. Please refer to the attached staff list and organigram (Annexes I and II respectively)

B. Financial Arrangements

10. With regard to budgetary matters, as at 31 December 1999, of the total pledged contributions of US\$6,849,995 for 1999 to the General Trust Fund for the Convention on Biological Diversity (**BY Trust Fund**), the total contributions received amounted to US\$5,307,663. A balance of US\$1,542,332 is still outstanding for 1999. Total unpaid pledges to the BY Trust Fund for prior years amounts to US\$786,108.

11. Several Parties have contributed additional voluntary funds in support of approved activities under the Convention (**BE Trust Fund**). As of 31 December 1999, the total amount pledged for 1999 for this purpose was US\$1,321,743. A total of US\$1,040,322 has been collected for 1999. Total unpaid pledges for 1999 and prior years to the BE Trust Fund is US\$288,621.

12. The Government of the Netherlands has contributed for the secondment of one staff member in the field of Agro-biodiversity and public outreach at the Secretariat for a period of three years, and funds were pledged by the Government of Spain for hosting the Ad Hoc Working Group on Article 8(j) scheduled to take place in Seville Spain from 27 –31 March 2000. Details of the BE Trust Fund are contained in Annex III.

13. Further contributions totalling US\$1,176,111 were pledged as additional voluntary contributions to facilitate the participation of Parties to the Convention Process (**BZ Trust Fund**) in 1999 of which a total of US\$1,049,982 was collected. Total unpaid pledges for 1999 and prior years to the BZ Trust Fund amounted to US\$342,458. Annex IV contains details.

14. Invoices have been sent to the 174 Parties to the Convention listed in Appendix 1 to Annex 1, Part A of Decision III/24, inviting them to pay their contributions to the Trust Fund for 1999 and 2000. To date 80 countries have paid their contributions for 1999 amounting to 77% of the total amount pledged to the Trust Fund in 1999. Thirty-two (32) countries have already paid their 2000 contributions to the BY Trust Fund amounting to US\$179,853. The Statement of Contributions to the General Trust Fund, as provided by the Trustee as at 31 December 1999 is attached as Annex V to this report.

IV. IMPLEMENTATION OF THE DECISIONS OF THE CONFERENCE OF THE PARTIES

SCIENTIFIC, TECHNICAL AND TECHNOLOGICAL MATTERS DIVISION

DECISION IV/1: REPORT AND RECOMMENDATIONS OF THE THIRD MEETING OF THE SUBSIDIARY BODY ON SCIENTIFIC, TECHNICAL AND TECHNOLOGICAL ADVICE, AND INSTRUCTIONS BY THE CONFERENCE OF THE PARTIES TO THE SUBSIDIARY BODY ON SCIENTIFIC, TECHNICAL AND TECHNOLOGICAL ADVICE AND RECOMMENDATION IV/I

Scientific assessments

15. Following the invitation of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA) at its fourth meeting, that the Executive Secretary prepare for consideration by the fifth meeting of the Conference of the Parties (COP) a detailed proposal, that seeks to address the issues of peer review and scientific assessment for the Convention on Biological Diversity (CBD), a brainstorming meeting on Scientific Assessment was convened in Oslo, Norway from 17 to 19 November 1999 with financial support from the Government of Norway and UNEP. The meeting discussed a possible CBD biodiversity assessment process including:

- (a) the needs and scope of assessments;
- (b) possible types of assessments within the CBD framework and operations;
- (c) linkages with relevant existing and planned assessments;
- (d) joint assessments;
- (e) the involvement of the scientific community;
- (f) assessment processes and mechanisms; and
- (g) financing.

16. Recognizing that article 25 of the Convention, after COP-approval, would give SBSTTA the authority to carry out biodiversity assessments, the meeting also noted relevant recommendations by SBSTTA and the Intersessional Meeting on the Operation of the Convention (ISOC). The meeting proposed a possible CBD mechanism for the assessment process based on the experience of the Intergovernmental Panel on Climate Change (IPCC). In this context, it was pointed out that SBSTTA should define the scope for the assessment and the terms of reference. In addition, a steering mechanism that could be built on existing structures, was proposed to ensure authenticity, scientific independence and quality control through extensive peer review. The proposal on a scientific assessment process is contained in documents UNEP/CBD/COP/5/17 and UNEP/CBD/COP/5/INF/1

Indicators

17. With a view to preparing the pre-session document on indicators for SBSTTA-5 (UNEP/CBD/SBSTTA/5/12), the Executive Secretary convened a meeting of a liaison group of experts on indicators from the following international organizations: the Centre for International Forestry Research (CIFOR), Swaminathan Research Foundation, International Center of Insect Physiology and Ecology (ICIPE), UNEP, World Bank, GEF, FAO and IUCN as well as the Government of The Netherlands, in Montreal, Canada, on 24 and 25 September 1999. The meeting benefited from support from the Government of The Netherlands. The meeting proposed a core set of generic state and pressure indicators intended to assist Parties to design, initiate, and improve national monitoring programmes. These indicators were also taken into account in the preparation of the other documents for the fifth meeting of SBSTTA. In selecting suitable variables at the national level, the indicators could reflect changes in ecosystem functions

and services essential for human life. Various organizations currently develop their indicator initiatives. There is a great need for coordinating of these initiatives in order to avoid unnecessary duplication.

Ecosystem approach

18. In order to assist SBSTTA in developing principles and other guidance on the ecosystem approach, as requested by COP in its decision IV/1 B, the Executive Secretary prepared a pre-session document for the fifth meeting of SBSTTA with assistance from a liaison group of experts who met in Paris from 15 to 17 September 1999. The meeting was hosted by UNESCO and received financial support from the Governments of France, the United Kingdom and UNEP. The liaison group examined the Malawi Principles in detail and discussed the next steps in the development of the ecosystem approach (document UNEP/CBD/SBSTTA/5/11).

19. The ecosystem approach was also considered in other meetings in particular at the UN/Norway Conference on the Ecosystem Approach for Sustainable Use from 6 to 10 September 1999 in Trondheim, Norway, in which the Secretariat of the Convention was represented by the Executive Secretary and a member of the Scientific, Technical and Technological Matter Division (STTM).

20. The Secretariat also participated in the meeting on "Biodiversity and its importance for health" held in Geneva, 3 and 4 December 1999. A number of examples were provided to illustrate the ecosystem approach.

Alien species that threaten ecosystems, habitats or species

21. The Executive Secretary prepared a pre-session document (UNEP/CBD/SBSTTA/5/5) to assist SBSTTA in considering the item of invasive alien species in response to decision IV/1 C. In the pre-session document the Executive Secretary developed, in cooperation with the Global Invasive Species Programme (GISP), principles for the prevention, introduction and mitigation of impacts of alien species, taking into account the proposed principles presented for debate at SBSTTA-4 (UNEP/CBD/SBSTTA/4/Inf.8) and the draft IUCN Guidelines for the Prevention of Biological Diversity Loss Due to Biological Invasions.

Global Taxonomy Initiative

22. The Executive Secretariat prepared a review of the Global Taxonomy Initiative (GTI), in cooperation with DIVERSITAS and UNESCO, in response to recommendation IV/2, bearing in mind the request of the Parties, contained in decision IV/1D.

23. Additionally, the Secretariat participated on 13 December 1999 in a meeting with the Coordinating Secretary of UNESCO Botany 2000 – Asia, regarding the taxonomic capacity support programme in Asia (1992 – 1998), and how it could be linked to the GTI.

24. On 20 December 20 1999 the Secretariat participated in another meeting at UNESCO, Paris to discuss the GTI with UNESCO, BioNET-INTERNATIONAL, and the joint UNESCO/DIVERSITAS/Royal Botanical Gardens Kew/WWF initiative known as the *People and Plants Programme*. The outcome of this meeting will be a background information paper for SBSTTA-5.

25. The newly recruited Programme Officer for the GTI joined the SCBD on 22 December 1999.

DECISION IV/4: STATUS AND TRENDS OF BIOLOGICAL DIVERSITY OF INLAND WATER ECOSYSTEMS AND OPTIONS FOR CONSERVATION AND SUSTAINABLE USE

26. The Executive Secretary prepared a pre-session document (UNEP/CBD/SBSTTA/5/6) on ways and means to implement the programme of work on inland waters biological diversity. The Executive Secretary also drew from case studies and relevant information and inputs submitted by Bulgaria, China, Germany, Ireland and Saudi Arabia (document UNEP/CBD/SBSTTA/5/6) to assist the Secretariat in the assessment of the status and trends of the biological diversity of inland water ecosystems and identification of options for conservation and sustainable use.

27. In addition the Secretariat carried out the following activities as part of its cooperation with other bodies:

(a) provision of comments on the draft report of the 20th session of the ACC Subcommittee on Water resources, held in Geneva, Switzerland, from 4 to 8 October 1999;

(b) preparation with the Ramsar Secretariat of a new Joint Work Plan 2000-2001 (November 1999) that was later endorsed by the 24th meeting of the Standing Committee of the Convention on Wetlands (December 1999). This Plan will be issued as an information paper at the fifth meeting of SBSTTA with a view to finalizing the Joint Work Plan, the Principal Officer of STTM Division of the Secretariat of CBD met with the Deputy Secretary General of Ramsar in Geneva 2 December 1999;

(c) finalization of the River Basin Initiative proposal, prepared in the framework of the CBD-Ramsar Joint Work Plan. For this purpose the Secretariat provided comments in December 1999 to the Ramsar Secretariat. Furthermore, the Secretariat discussed the project proposal in Montreal with a representative of the Global Environment Centre. The Government of Israel also expressed its interest and support in favor of the initiative.

28. The Secretariat is updating the Web page on inland water biological diversity.

DECISION IV/5: CONSERVATION AND SUSTAINABLE USE OF MARINE AND COASTAL BIODIVERSITY, INCLUDING A PROGRAMME OF WORK

29. The Executive Secretary prepared pre-session documents UNEP/CBD/SBSTTA/5/7 and UNEP/CBD/SBSTTA/5/INF/11 on the tools used for the implementation of the programme of work at the international level for marine and coastal biological diversity.

30. In order to prepare the analysis of coral bleaching, the Executive Secretary convened an expert consultation to identify the most important scientific, technical, and technological aspects related to the coral bleaching phenomenon. The expert consultation took place in Manila, Philippines, from 11 to 13 October 1999 with financial contributions of the Governments of France, Sweden and the USA, as well as the IUCN. The report of the consultation is contained in document UNEP/CBD/SBSTTA/5/INF/11.

31. The Governments of Sweden and The Netherlands informed the Executive Secretary of their willingness to contribute to activities of the SCBD in the area covered by the Jakarta Mandate. Sweden assigned a senior expert to assist in promoting the Jakarta Mandate and its programme of work at various regional and international fora. The Secretariat was informed by Sweden of a joint initiative between the Government of Sweden and the Government of Indonesia aimed at furthering the implementation of the Jakarta Mandate. Sweden also offered to produce a brochure to promote the Jakarta Mandate and the programme of work for its implementation.

32. The Secretariat continues cooperating with the Permanent Commission for the South Pacific (CPPS) on the implementation of the Jakarta Mandate within the South Pacific region. Recently the Secretariat participated in the high level meeting and 3rd meeting of the ad hoc technical expert group on marine protected areas in the South Pacific, held in Punta Arenas, Chile, from 1 to 4 December 1999. The

Secretariat presented a paper in this meeting entitled: "The Marine Protected Areas under the CBD". The progress made by the two Secretariats (CPPS and CBD) on the implementation of the Memorandum of Cooperation was also discussed.

33. The updated CBD-Ramsar work programme includes activities specifically addressing the conservation and sustainable use of marine and coastal biological diversity. The Ramsar Secretariat contributed to the expert consultation on coral bleaching, organized by the SCBD (see paragraph 30 above)

34. At the global level the Secretariat collaborated with the following organizations/bodies in the development of products and the implementation of specific activities:

(a) the Global International Water Assessment (GIWA) for the elaboration of the GIWA protocol;

(b) the International Ocean Institute on monitoring recent developments on bioprospecting of genetic resources;

(c) the Man and Biosphere Programme, the Intergovernmental Oceanographic Commission, the World Heritage Center of UNESCO, and the World Bank;

(d) UNEP as well as others in the review of instruments and elaboration of guidance on implementation of integrated marine and coastal area management; marine and coastal protected areas; marine and coastal alien species and genotypes;

(e) UN Division for Ocean Affairs and the Law of the Sea (UNDOALOS) in exploring the relationship between the UN Convention on the Law of the Sea (UNCLOS) and the CBD.

35. The roster of experts is regularly updated by the Secretariat.

36. The Jakarta Mandate unit has also benefited, as of mid November, from the assistance of an intern in the field of marine and coastal resources, including bioprospecting, as well as vis-à-vis the relationships between CBD and UNCLOS.

DECISION IV/6 AGRICULTURAL BIOLOGICAL DIVERSITY

37. The Executive Secretary prepared pre-session document UNEP/CBD/SBSTTA/5/10 in collaboration with FAO to address advice and recommendations for the further development of the programme of work on agricultural biodiversity. In preparing this document, the Executive Secretary convened a meeting of a liaison group of experts on agricultural bio-diversity that was held at the FAO Headquarters in Rome from 20-22 September 1999. Efforts were continued, in cooperation with FAO to compile a compendium of the information gathered through the process of the assessment, to be made available through the Clearing House Mechanism (document UNEP/CBD/SBSTTA/5/INF/10). Additional meetings were held with FAO counterparts to identify further possibilities for cooperation on the various thematic areas on agricultural biodiversity, forests, marine and coastal, and inland waters.

38. The Secretariat attended the first intersessional meeting of the contact-group of FAO's Commission on Genetic Resources for Food and Agriculture, from 20 to 24 September 1999 in Rome to continue the negotiations for the revision of the International Undertaking on Plant Genetic Resources for Food and Agriculture. Progress was made on the following issues relevant to the CBD: benefit-sharing, information exchange and technology transfer. Two other contact-group meetings will be convened in 2000 in order to finalize the revision. This matter is also relevant to decision IV/8 "Access and benefit-sharing".

39. In preparing for the forthcoming meeting of SBSTTA, the Secretariat participated in a European preparatory meeting from 2 to 4 December 1999, organized by the German Federal Agency of Nature Conservation on the Isle of Vilm.

40. The Secretariat also participated in a technical workshop on broadening the genetic base of crops in Edinburgh, organized by the Edinburgh School of Agriculture in cooperation with FAO, from 25 to 27 November 1999.

41. The Senior Professional Officer seconded by the Government of The Netherlands to assist the Secretariat in the fields of agrobiodiversity and outreach activities started his duties on 1st December 1999.

DECISION IV/7: FOREST BIOLOGICAL DIVERSITY

42. The Executive Secretary prepared a pre-session document UNEP/CBD/SBSTTA/5/8 with inputs from CIFOR and FAO.

43. The Secretariat negotiated and signed a memorandum of understanding with the CIFOR in October 1999. The memorandum provides for research, cooperation, and related activities in the field of forest biological diversity including exchange of scientific information, identification, and proposals for solutions on forest biological issues.

44. In addition, the Secretariat updated the CBD's website on forest biological diversity to include, besides decision IV/7 and the work programme for forest biological diversity, other relevant COP decisions, SBSTTA recommendations, and relevant information on related processes such as the Intergovernmental Forum on Forests (IFF) and on cross-cutting issues, such as the ecosystem approach.

45. With regard to the implementation of the programme of work, the Secretariat:

(a) gives particular priority to element 1 of the programme of work relating to the holistic and inter-sectoral ecosystem approaches on forest biological biodiversity;

(b) requested Parties to submit case-studies illustrating implementation of the ecosystem approach in sustainable management practices. These should assist other Parties in developing their own national actions and prognoses;

(c) started to work on element 2 of the programme of work on the causes of deforestation and forest degradation as part of a comprehensive analysis of the ways human activities influence forest biological diversity. This task requires inputs from CIFOR and IFF 3 and it draws from the Global workshop on underlying causes of deforestation and forest degradation, held in San José, Costa Rica in January 1999;

(d) calls, for assessment of experiences gained in the national and regional processes, common elements and gaps in the existing initiatives and the improvement of the indicators for forest biological diversity in relation to element 3 of the programme of work on forest biological diversity. The use of indicators for biological diversity is further discussed in document UNEP/CBD/SBSTTA/5/12;

(e) assesses the various initiatives on forest biological diversity mentioned in element 3 and identifies the possible gaps and needs in this regard in preparation for SBSTTA-7.

46. The CBD's roster of experts on forest biological diversity is being updated as from 15 October 1999. The roster at present contains 392 names of experts from 91 countries.

DECISION IV/8: ACCESS AND BENEFIT-SHARING

47. The Expert Panel Meeting on Access and Benefit-sharing was held in San José, Costa Rica from 4 to 8 October 1999. The meeting was co-hosted by the Governments of Costa Rica and Switzerland, which provided the financial support. Additional funding was provided by the Government of Norway. The meeting was attended by experts nominated by 50 Parties and Governments, 10 UN-bodies and specialized agencies, and 10 observers from other international organizations. The report of the meeting has been

issued as document UNEP/CBD/COP/5/8 and presents conclusions for consideration by the fifth meeting of COP on:

- (a) Mutual agreed terms and contractual approaches;
- (b) Benefit-sharing options and mechanisms;
- (c) Access legislation;
- (d) The concept and procedure of prior informed consent;
- (e) Intellectual property rights;
- (f) Regulatory and incentive measures;

and the related capacity-building aspects of the above.

DECISION IV/9: IMPLEMENTATION OF ARTICLE 8 (j)

48. On November 25 and 26 1999, a liaison group meeting was convened in Montreal to assist the Executive Secretary in preparing documents for the first meeting of the Ad Hoc Open Ended Inter-Sessional Working Group on Article 8 (j) and related provisions of the CBD. The following substantive documents have been prepared:

- (a) Legal and other appropriate forms of protection for the knowledge, innovations and practices of indigenous and local communities embodying traditional lifestyles relevant for the conservation and sustainable use of biological diversity: note by the Executive Secretary;
- (b) Proposed programme of work on the implementation of Article 8 (j) and related provisions of the Convention on Biological Diversity at national and international levels: note by the Executive Secretary;
- (c) International cooperation among indigenous and local communities: note by the Executive Secretary;
- (d) Report of the Panel of Experts on Access and Benefit-sharing;
- (e) Indicative list of activities that could be carried out under the tasks identified in the programme of work on Article 8 (j) and related provisions of the Convention on Biological Diversity: note by the Executive Secretary.

49. The position of Social Affairs Officer was filled on an interim basis from November 1999 until the end of January 2000.

DECISION IV/10: MEASURES FOR IMPLEMENTING THE CONVENTION ON BIOLOGICAL DIVERSITY

Incentive measures: article 11

50. The Executive Secretary is preparing a document in collaboration with OECD and IUCN and other relevant organizations, containing further analysis of the design and implementation of incentive measures for the conservation and sustainable use of biodiversity. This document also describes ways and means to identify perverse incentives and possibilities to remove or mitigate their negative effects on biological diversity. Information from Parties and relevant organizations are also being synthesized in an information paper.

Public education and awareness: article 13

51. Consultations between the Secretariat and UNESCO on the launching of a global initiative on biological diversity education, training and public awareness, consistent with decision IV/10, continued in the period under review. The Secretariat is involved in the preparation of the proposed global initiative, which will be submitted to COP-5 in document UNEP/CBD/COP/5/INF/5. The proposed initiative would be a joint undertaking by the UNESCO and the CBD Secretariat, and would also involve other relevant international organisations as partners.

52. Work is progressing on schedule with respect to the preparation of the draft Handbook on the Operations of the Convention, which should be available to participants at the fifth meeting of the Conference of the Parties. The Advisory Group to assist with the preparation of the draft Biological Diversity Outlook met in December to review a pre-publication draft for comment. It is expected that the draft will be made available to the fifth meeting of the Conference of the Parties.

53. As part of the CBD Secretariat's development of its outreach activities, work is continuing on the preparation of a guide to the Convention on Biological Diversity aimed at the general public. An outline was reviewed by Secretariat staff members and detailed guidance was provided to the writer, Mr. Michael Keating. The guide should be available by the time of the fifth meeting of the Conference of the Parties. In addition, a short brochure on the Convention is being finalised and could be available at SBSTTA-5. Finally, a poster was prepared to mark the International Day for Biological Diversity, on 29 December.

Impact assessment: article 14

54. In the framework of collaboration, the Executive Secretary of CBD sent a communiqué to IAIA on the occasion of its 19th annual Conference, held in Glasgow, Scotland, in June 1999. The Secretariat also participated in the workshop organized by IUCN during the fourth meeting of SBSTTA, reporting on the outcome of the IAIA annual Conference.

55. The "Ramsar Convention and Impact assessment" was adopted by the 7th meeting of the Conference of the Contracting Parties to that Convention. Elements of these assessments were included in the Joint Work Programme 2000-2001 between the CBD and the Convention on Wetlands.

DECISION IV/16: INSTITUTIONAL MATTERS AND THE PROGRAMME OF WORK
ANNEX II: ITEMS FOR IN-DEPTH CONSIDERATION

Drylands, Mediterranean, arid, semi-arid, grassland, and savannah biological diversity

56. The Executive Secretary prepared document UNEP/CBD/SBSTTA/5/9 on biological diversity of dryland, Mediterranean, arid, semi-arid, grassland, and savannah ecosystems, with the assistance of a liaison group of experts, who met in Montreal from 27-29 September 1999. The meeting reviewed the status and trends in dryland biodiversity, and the factors impacting on it. Gaps, and opportunities for collaboration with other conventions and programmes, notably the Convention to Combat Desertification, were identified. Proposals for programme elements were made, taking into account the ecosystem approach and the linkages with programmes of work under the other thematic areas and cross-cutting issues.

57. On the basis of the work of the liaison group, the Secretariat prepared a preliminary draft programme of work which was discussed on 26 and 27 October 1999 in Bonn with the Secretariat of the Convention to Combat Desertification.

Sustainable use, including tourism

58. The Executive Secretary prepared a pre-session document on sustainable use (document UNEP/CBD/SBSTTA/5/13) with the assistance of personnel from the Government of Germany. The document also drew from the UN/Norway Conference on the Ecosystem Approach for Sustainable Use, held from 6 to 10 September 1999 in Trondheim, Norway, in which the Secretariat participated. This pre-session document was reviewed at the European preparatory meeting for SBSTTA-5, organized by the German Agency for Nature Conservation from 2 to 4 December 1999 on the Isle of Vilm, which was attended by the Secretariat. The further elaboration of the ecosystem approach strongly integrates sustainable use. Efforts were continued to promote sustainable use within thematic areas of the convention. SBSTTA-4 considered the development of approaches and practices for the sustainable use of biological resources, including tourism, and adopted recommendation IV/ 7, which contains detailed advice on the role of tourism in the sustainable use of biological resources and the potential impacts on biological diversity of tourism. This advice was made available to the Commission on Sustainable Development (CSD) in October 1999 as a contribution to its work towards the development of international guidelines for activities related to sustainable tourism development in vulnerable terrestrial, marine and coastal ecosystems and habitats of major importance for biological diversity and protected areas, including fragile mountain ecosystems.

BIOSAFETY UNIT

DECISION IV/3: ISSUES RELATED TO BIOSAFETY

59. Pursuant to the COP Bureau's decision during a teleconference held on 11 August 1999, informal open-ended intergovernmental consultations were held at the Vienna International Center, Austria, from 15 to 19 September 1999. The aim of the consultations was to provide Negotiating Groups with an opportunity to meet internally and with other Negotiating Groups in order to clarify their positions, identify differences and brainstorm on possible solutions with a view to working towards resuming the session of the first extraordinary meeting of the Conference of the Parties (ExCOP 1), which would conclude the negotiations and adopt the Biosafety Protocol. The first two days were devoted to consultations within the Negotiating Groups in order to explore positions within Groups. The third day was devoted to informal exchanges between the Groups. Under the chairmanship of Minister Mayr, President of ExCOP 1, the final two days of the consultations were devoted to clarifying positions and identifying possible solutions on the pending core issues of: scope, commodities and relationship between the Protocol and other international agreements. The consultations focused on developing mutually agreed concepts rather than drafting text.

60. The participation of developing countries and countries with economies in transition at these informal consultations was made possible by the generous support of the following countries and organizations: Austria, Canada, The Central African Republic, Denmark, The European Commission, Finland, France, Kenya, Namibia, Norway, Sweden and The United Kingdom.

61. Based on the outcome of the informal consultations in Vienna and following a teleconference on 12 October 1999, the COP Bureau decided that the resumed session of the ExCOP would take place in Montreal from 24-28 January 2000. The resumed session of the ExCOP will be preceded by three days of informal consultations from 20 to 22 January 2000 at the same venue.

62. During the teleconference of 12 October 1999, the COP Bureau agreed that in addition to any voluntary contributions, savings from the SBSTTA-4 and ISOC meetings held in June 1999 could be used to meet any shortfalls regarding financing the participation of one representative from each of the developing countries Parties to the Convention, in particular the least developed countries, small island developing States, other developing countries and countries with economies in transition, to the resumed session of the ExCOP and the informal consultations that will precede it

IMPLEMENTATION AND COMMUNICATION DIVISION

DECISION IV/2: REVIEW OF THE OPERATIONS OF THE CLEARING-HOUSE MECHANISM

63. The Independent Review of the pilot phase of the Clearing-House Mechanism has been concluded. The contributions of the Informal Advisory Committee (IAC), the National Focal Points (NFPs) and the CHM partners have been essential to ensuring the success of the independent review process. Three vital tools for the development and implementation of the Convention and its CHM have been developed. In addition to the report of the independent review, which focuses on the achievements to date and needs of the national focal points, a strategic plan and a long-term programme of work have also been developed in a participatory manner. These documents will be discussed at the SBSTTA 5 and COP 5 meetings. For the SBSTTA meeting they are available as documents UNEP/CBD/SBSTTA/5/3 and information documents UNEP/CBD/SBSTTA/5/1, 2 and 3.

64. To date a total of 138 CHM National Focal Points have been officially designated, of whom 106 have established e-mail addresses and 41 have developed their web sites. A total of 69 National Focal Points have received financial support from GEF under the CHM-add on module modality. An average of US \$ 11,661 has been disbursed per project.

65. In addition to its major involvement in the independent review process and CHM matters, the IAC held electronic discussions and special meetings before the SBSTTA 5 event. At the generous invitation of and with financial support from the European Community-CHM, the IAC held its last meeting in Copenhagen (20-22 September 1999) to conclude the discussion of the report of the independent review of the pilot phase, the strategic plan and the long-term programme of work. The next meeting has been scheduled for 29 January 2000.

66. On the occasion of the SBSTTA 5 a meeting with all the CHM National Focal Points is being scheduled for 31 January 2000. In addition to presenting the national achievements attained to date, a fruitful discussion on the results of the independent review, the CHM work programme and strategy is envisaged.

67. At the kind invitation of the German government (GTZ), a small meeting will be convened in March 2000 to evaluate the achievements and progress made in the partnering roles of the CHM. To date several initiatives have been launched namely: Germany with Colombia and Cameroon, Netherlands with Mongolia, Belgium with Burkina Faso, Chad, Dominican Republic, Congo, Mauritania and Niger.

68. With regards to the development of new web sites, the CHM Unit has developed the following new pages on the biosafety consultations, biodiversity key words, CBD notifications, research cooperation, protected areas, tourism, in addition to the posting of all the SBSTTA 5 and COP 5 documents. Web pages on the experts' panels on access and benefit sharing and coral bleaching and also for the liaison groups on agro-biodiversity, ecosystem approach, indicators and drylands were also developed. Pages related to public awareness, capacity building and forest biodiversity issues are currently under preparation and a continuous CHM effort has been also dedicated to the refurbishment, updating and maintenance of the existing webpages.

69. As per the request of the Parties, publicly accessible electronic databases on the roster of experts and National Focal Points have been developed and updated. The database on the roster of experts contains information on the designated experts in the field of Access and Benefit Sharing, Agro-biodiversity, Forests, Indicators, Inland Waters and Marine and Coastal Biodiversity.

70. The CHM web pages have been revised based on the feedback received from National Focal Points and other CHM users. A more user-friendly system is now available. Improvements have been achieved in

layout consistency, ease of access to relevant information, loading time, multi-lingual support (English, Spanish and French), improved search capabilities and dynamic contents (on-line databases).

71. The DISSEMINATOR, the CHM newsletter, is now in its third year of production. It contains the latest updates on the national and regional implementation of the CHM and other relevant news, its seventh issue will be distributed using electronic and non-electronic means during the SBSTTA 5 meeting.

72. The updated version of the CHM User's Guide is currently under preparation. The draft will be presented at the SBSTTA 5 meeting.

73. In accordance with its mission to promote and facilitate scientific and technical cooperation in biodiversity, the CHM is working on the development of a global electronic platform on scientific and technical cooperation, which will provide a global mechanism for exchanging and integrating cooperation on biodiversity. The first step in that direction has been the preparation of a feasibility study.

74. All the official CBD documents will soon be available in a CD-ROM format. Documents of all the COP, SBSTTA, ICCBD, BSWG and TKBD meetings, representing more than 400 documents in the six official UN languages will soon be available. It is envisaged that in most cases, each document will be available in 2 formats (original and PDF). The CD-ROM will be distributed to all National Focal Points and interested organisations at COP 5.

75. Due to the growing use of the Internet by both SCBD staff and external Internet users making use of our on-line services, the Secretariat's Internet connection has generated performance bottlenecks. This problem has been addressed and the available bandwidth has been increased from 128 Kbps (dual ISDN line) to 1,544 Kbps (Full T1 line). Furthermore, the Secretariat's Internet infrastructure is being improved at several levels: the firewall software has been upgraded to protect the Internet servers inside a secure server network; on-line databases have been separated from the web server to reduce the load on the latter; and an Internet mail service has been introduced to allow travelling staff members to safely check their e-mail from any Internet browser.

DECISION IV/14 NATIONAL REPORTS BY PARTIES

76. The Secretariat completed the pilot project on identifying a methodology for assessing the state of implementation of the Convention. As previously reported, nine (9) Parties took part in this exercise. With their participation, a reporting matrix designed to elicit the type of information identified by the Conference of the Parties in decision IV/14 was developed and tested. In light of the positive response of the participants, the reporting procedure developed under the pilot project was incorporated into the note by the Executive Secretary on guidelines for national reporting prepared for the fifth meeting of SBSTTA (document UNEP/CBD/SBSTTA/5/14).

77. The use of this methodology as a means to assess the status of implementation of the Convention in Eastern and Central European and Central Asian regions is being considered by the coordinators of the regional "Service for Implementing National Biodiversity Strategies and Action Plans" (UNEP, IUCN, the European Centre for Nature Conservation, and the Regional Environmental Centre).

78. As requested in decision IV/14, a synthesis of information contained in the first national reports and information on the status of reports submitted was also prepared for the fifth meeting of SBSTTA (document UNEP/CBD/SBSTTA/5/Inf.6).

79. Work has continued on the development of a searchable web-based database of national reports and national biodiversity strategies.

80. The Secretariat participates in the Project Oversight Committee of the UNDP-UNEP Biodiversity Planning Support Programme, and has worked closely with these agencies on the development of the programme. The project's website was launched in October (www.undp.org/bpsp).

81. As previously reported, the Executive Secretary decided to establish an advisory group to assist with the preparation of the first edition of the Global Biodiversity Outlook. On 19 November 1999 he announced details of the group and of its meeting to be held in Geneva on 22 and 23 November 1999 (Notification 99.11.03). At the meeting the advisory group provided important advice on the scope, audience and style of the first Global Biodiversity Outlook. The report of the meeting has been published on the Convention's website.

82. The Secretariat participated in the Transition Task Force established by the Executive Director of UNEP to advise him on the scientific and technical matters to be considered during and immediately following the transition of the World Conservation Monitoring Centre to a UNEP Centre. The Transition Task Force met three times and in December 1999 submitted its report to the Executive Director.

83. The Secretariat is also assisting with the preparation of the "Intergovernmental Conference on Biological Diversity in Europe". This joint European meeting, involving countries from the Western, Central and Eastern European and Central Asian regions, will take place in Riga, Latvia in March 2000. The second preparatory meeting was held in Riga in October 1999.

DECISION IV/11 REVIEW OF THE EFFECTIVENESS OF THE FINANCIAL MECHANISM AND
DECISION IV/13 ADDITIONAL GUIDANCE TO THE FINANCIAL MECHANISM

84. The report of the Global Environment Facility (GEF) to the fifth meeting of the Conference of the Parties was distributed to Parties in December 1999. The Secretariat provided comprehensive commentary on the contents of the report.

85. In close consultation with the GEF Secretariat, the Secretariat has completed the preparation of pre-session documentation on the terms of reference for the second review of the effectiveness of the financial mechanism and further guidance to the financial mechanism, in accordance with paragraphs 3 and 4 of decision IV/11. The documents have already been forwarded to Parties. In relation to the review, it is noted that the fourteenth GEF Council requested the GEF Secretariat to prepare a proposal for the evaluation of GEF operations.

86. On 30 November 1999, the Secretariat participated in the GEF teleconference on incremental costs. The meeting discussed: (i) conceptual issues; (ii) simplification of procedures for medium-sized projects and (iii) programmatic focus for determining incremental cost financing. The incremental cost group delivered the Principles for the Agreement Process for Incremental Costs, which was presented to the GEF Council. The fourteenth Council requested the GEF Secretariat to continue its work on incremental costs in the area of biodiversity.

87. On 12 October 1999, the Secretariat participated in the GEF Operations Committee teleconference. The meeting discussed the GEF work programme to be submitted to the GEF Council meeting, and exchanged views extensively on project cycle management, in particular on non-maturing concepts, degree of project preparation and non-performing projects.

88. In accordance with the Memorandum of Understanding with the GEF, the Secretariat has continued providing comments on GEF biodiversity project proposals with a view to promoting the consistency of the project proposals with the guidance of the Conference of the Parties. For the past quarter, thirty-five biodiversity proposals were received from the GEF Implementing Agencies and comments were provided to Operations Coordination at the GEF Secretariat.

89. The Executive Secretary designated one professional staff member to participate in the development of GEF country dialogue workshops. The GEF planned to hold fifteen such workshops for some fifty participating countries.

90. The Executive Secretary made a presentation on behalf of the Convention to the fourteenth GEF Council meeting which was held from 8-10 December 1999. The meeting considered among others the World Bank Group's progress report on the preparation of an environment strategy, work programme, annual report, corporate business plan, progress report on actions to implement the recommendations of the Study of GEF's Overall Performance, an interim assessment of biodiversity enabling activities, relations with conventions and the Policy Recommendations for the Second Replenishment Period. The Secretariat provided inputs to the preparation of the GEF documents on Relations with Conventions and the Report of the Interim Assessment of Biodiversity Enabling Activities.

91. In GEF's recent efforts to support capacity building for biodiversity, the Secretariat has been monitoring the development of the strategic relationship between the GEF and the United Nations Development Programme, and provided comments on capacity building initiatives (CPI) proposal. The Secretariat also provided comprehensive inputs to the second revision of the GEF Operational Criteria for Enabling Activities in the area of biodiversity.

DECISION IV/12 ADDITIONAL FINANCIAL RESOURCES

92. The report on financial resources to the fifth meeting of the Conference of the Parties was completed on schedule and included in the first dispatch of documents for COP-5 in November 1999. The report was based on a significant number of submissions received from Parties, relevant organizations and entities, efforts made by the Secretariat in implementing decision IV/12, and information from the Organization of Economic Co-operation and Development and the Secretariat of the Framework Convention on Climate Change.

93. A database on financial support to biodiversity has been established by the Secretariat. The database contains about 4,500 projects identified from OECD DAC/CRS and other reports since 1988. The information can be used to analyze the trend and composition of financial resources in terms of donors, recipients, thematic areas and cross-cutting issues, and therefore will serve as a good basis for reporting to the Conference of the Parties. It will be maintained and updated regularly.

94. An additional submission on financial resources was received from Austria. The submission contains domestic funding information as well as what is already included in its national report.

95. The Secretariat is monitoring the development of consideration of finance at the Commission on Sustainable Development. At its Special Session in June 1997, the General Assembly adopted a five-year Programme of Work for the United Nations Commission on Sustainable Development, which focuses each year on specific sectoral and cross-sectoral themes and highlights the contributions of a particular economic sector or Major Group, in the context of their relationship to all of the relevant chapters of Agenda 21. In accordance with the programme of work, finance for sustainable development, the subject of Chapter 33 of Agenda 21, will be considered by the Commission on Sustainable Development at its 8th Session to be held in New York from 24 April - 5 May 2000. In order to prepare for the meeting, the Fifth Expert Group Meeting on Financial Issues of Agenda 21 was organized by Division of Sustainable Development/DESA. An Inter-Sessional Ad hoc Working Group on Finance, Trade, Investment and Economic Growth will be convened in New York from 22-25 February 2000. The information could be made available to the fifth meeting of the Conference of the Parties.

96. The Secretariat is also monitoring the recent development of consideration of finance by the General Assembly. The General Assembly agreed that a high level meeting on finance will be convened to address development through the perspective of finance, as well as the mobilization of financial resources

for the full implementation of the outcome of the major UN conferences and summits of the 1990s. To implement this decision, the Assembly is establishing an intergovernmental Preparatory Committee. The General Assembly is requesting the Preparatory Committee to consider, based on the consultations and in a flexible manner, innovative ways and mechanisms to facilitate the active involvement of all relevant stakeholders in the preparatory process and the high-level event. It calls upon the relevant entities of the United Nations system, the regional development banks and all other relevant stakeholders to provide inputs for consideration by the preparatory process. The first substantive session of the preparatory committee is scheduled for May 2000.

**DECISION IV/15 THE RELATIONSHIP OF THE CONVENTION ON BIOLOGICAL
DIVERSITY WITH THE COMMISSION ON SUSTAINABLE DEVELOPMENT AND
BIODIVERSITY-RELATED CONVENTIONS, OTHER INTERNATIONAL
AGREEMENTS, INSTITUTIONS AND PROCESSES OF RELEVANCE**

97. Implementation of this decision and co-operation in general, forms a central element of the entire programme of work for the Convention and the Secretariat. Consequently, this section only highlights important activities not covered in other sections.

98. The Secretariat maintains a Global Biodiversity Calendar of Events containing details of relevant meetings organised by other processes. The Calendar aims at promoting co-ordination and co-operation between the Convention and other processes and facilitating the contribution of other processes to the work of the Convention.

99. The Secretariat continued its active participation in discussions, coordinated by UNEP, on how best to build on synergies between the various international environmental conventions. The Secretariat supported plans for further work on interlinkages between Conventions and emphasised the desirability of coordinating action with a view to facilitating implementation of Conventions at the national level.

100. The Secretariat presented a report on implementation of the Convention for the UN General Assembly (document A/54/428).

101. The Secretariat has also continued its cooperation with the Inter-Agency Committee for Sustainable Development in order to assist with preparations for meetings of the CSD and other related matters covered by this Committee.

102. The Secretariat participated at meetings of the COPs for the CCD (Recife) and FCCC (Bonn). In Recife, the Secretariat emphasised that the likely adoption of a programme of work on dryland biological diversity at CBD/COP-5 presented an opportunity for close, and possibly joint, implementation of programmes between the CBD and the CCD. The text of Memoranda of Cooperation with the Secretary General of the Council of Europe, as Secretary of the Bern Convention (1979), and the Council of Europe and UNEP, as joint Secretary to the Pan-European Biological and Landscape Diversity Strategy, has been finalised. It is expected that the two MOUs will be signed on the margins of the European regional meeting preparatory to COP-5, to be held in Riga, in March 2000.

103. The Secretariat cooperated with UNESCO on the development of a global initiative on public education and awareness, which will be submitted to COP-5, and on other matters such as the preparation of documentation on the ecosystem approach for SBSTTA-5.

DECISION IV/16 INSTITUTIONAL MATTERS AND THE PROGRAMME OF WORK

104. Many elements of Decision IV/16 with respect to the operations of the Convention and its future programme of work, notably the revised modus operandi of the SBSTTA, have been applied to the preparations for SBSTTA-5.

105. The intersessional meeting on the operations of the Convention (ISOC) was held on 28-30 June 1999. The meeting adopted a number of recommendations for submission to COP-5 on matters such as the periodicity of COP and SBSTTA meetings, a strategic plan for the Convention, further improvements in the operations of SBSTTA, the introduction of a notification system, and measures on implementation. However, a number of elements of these recommendations will require further discussion at COP-5.

106. Following its circulation to Parties and interested organisations on the margins of the ISOC, the draft Handbook on the Convention on Biological Diversity was reviewed in the light of comments received. The document is being sent to the printer with a view to its distribution to Parties at COP-5. The Handbook includes the text of the Convention, COP decisions and other material relevant to the operations of the Convention. The document will be updated immediately after COP-5 to include decisions made at that meeting.

107. The Secretariat organised a brainstorming meeting on scientific assessment in the CBD framework. The results of the meeting which was hosted by the Government of Norway, form the basis of the considerations on a mechanism for scientific assessments set out in chapter III of the note by the Executive Secretary on the operations of the Convention (UNEP/CBD/COP/5/17), which has been prepared for the fifth meeting of the Conference of the Parties.

ANNEX I

STATUS OF IMPLEMENTATION OF THE AGREED ADMINISTRATION ARRANGEMENTS

I Personnel Arrangements

1. The COP approved 27 Professional posts and 20 General Services posts for the biennium 1999-2000. All these posts have been classified and advertised. The recruitment process is underway as reflected in the staff list (Appendix 1).

II Contributions and Funds

2. In addition to the pledges and contributions of additional voluntary funds in support of approved activities under the Convention (**BE Trust Fund**) reported on in the last Quarterly Report, Spain has pledged funds to support the Ad Hoc Working Group on article 8(j) scheduled to take place in Seville, Spain from 27 to 31 March 2000, and the Netherlands has pledged funds to support the secondment of a Senior Professional Officer at the Secretariat for a period of three years. The following countries and organisations pledged funds to the BE Trust Fund during 1999: Australia; Canada; Colombia; France; Malta; the Netherlands; Spain; Sweden; Switzerland; the United Kingdom; the Food and Agriculture Organisation (FAO) and the IUCN.
3. The total amount pledged for 1998 to the BE Trust Fund was US\$755,979. As at 31 December 1999, total unpaid pledges to the BE Trust Fund for 1998 and prior years was US\$7,200. For 1999 a total of US\$1,321,743 was pledged. US\$1,040,322 of this amount has been collected. The outstanding balance for 1999 is US\$256,431. Total unpaid pledges for 1999 and prior years is therefore US\$288,621. Full details of the pledges and contributions to the BE Trust Fund are reflected in Annex III.
4. With regard to the General Trust Fund for the Convention (**BY Trust Fund**), as at 31 December 1999, total unpaid pledges to the BY Trust Fund for 1998 and prior years amounts to US\$786,108. The total amount pledged for the BY Trust Fund in 1999 is US\$6,849,995. Of this amount, US\$5,307,663 or 77% has already been received. Total unpaid pledges to the BY Trust Fund for 1999 amounts to US\$1,542,332. Total unpaid pledges for 1999 and prior years is therefore US\$2,328,439. Full details of the pledges and contributions to the BY Trust Fund are reflected in Annex V.
5. As at 31 December 1999, a total of US\$1,176,111 has been pledged for 1999 as additional voluntary contributions to facilitate the Participation of Parties in the Convention process (**BZ Trust Fund**). This sum includes pledges from Australia, Austria, Canada, Central African Republic, Cuba, Denmark, European Commission, Finland, France, Germany, Ireland, Kenya, Namibia, the Netherlands, New Zealand, Norway, Sweden, Switzerland and the United Kingdom.

6. Contributions totalling US\$1,291,624 were pledged in 1998 for the BZ Trust Fund. Total unpaid pledges for 1998 and prior years to the BZ Trust Fund is currently US\$216,329. Contributions to the BZ Trust Fund in 1999 amounted to US\$1,049,982 or 89%. A total of US\$126,129 remains outstanding for the BZ Trust Fund for 1999. Total unpaid pledges for 1999 and prior years is therefore US\$342,458. Full details of the pledges and contributions to the BZ Trust Fund are reflected in Annex IV. See Appendix 2 for the status of the BE, BY and BZ Trust Funds as at 31 December 1999.
7. The Trustees sent invoices in November and December 1999 to the 174 Parties to the Convention listed in Appendix 1 to Annex 1, Part A of Decision III/24, reminding them to pay their contributions to the Trust Fund for 1999 and 2000. The Statement of Contributions to the CBD Trust Fund, as provided by the Trustee as at 31 December 1999 is attached as Annex V to this report.

III Budget

8. In keeping with the Administrative Arrangements, the Executive Secretary has prepared draft allotments and staffing tables for activities under the Convention's budget for final approval by the Executive Director of UNEP. Of the total 1999 budget of US\$8,303,000 approved by COP-IV, \$7,825,033 has already been committed by the Secretariat for 1999 activities. Additionally, US\$8,363,502 has been forwarded to UNEP for commitment from the total of US\$8,998,600 approved by COP-IV for the year 2000. These commitments include staff salaries, consultants, conference servicing, travel, sub-contracts, equipment, reporting costs and communications.

VI Accounting and Reporting

Reimbursement for Services provided to the Secretariat

9. At present three UNEP staff members, the Chief, Fund Management and Administration, the Administrative Officer and the Finance Assistant are funded from the programme support funds (PSC). Additionally, UNEP has provided funding for five (5) more general service administrative staff to be paid from PSC.

Conference and Other Services

10. UNEP/UNON in full co-operation with the Executive Secretary of the CBD has facilitated the co-ordination and provision of conference services to the Informal Consultations on a Biosafety Protocol, Vienna Austria, 15-19 September 1999, and the Expert Panel on Access and Benefits Sharing of Genetic Resources, San Jose Costa Rica, 4-8 October 1999. UNEP also provided US\$10,000 in support of the Global Biodiversity Outlook Advisory Group meeting which took place in Geneva Switzerland, 22-23 November 1999. Additionally, a Host Government Agreement was signed between UNEP and the Government of Kenya on 22 December 1999 for the convening of the Fifth Meeting of the Conference of the Parties scheduled to take place in Nairobi Kenya from 15-26 May 2000.

Appendix 1
STAFFING TABLE of the Secretariat of the
Convention on Biological Diversity
As at 31 December 1999

PROFESSIONAL STAFF			
Post #	Level	Title	Remarks
1101	D2	Executive Secretary	Mr. H. Zedan (Regularized)
1102	D1	Principal Officer (EDM/SS)	Mr. O. Jalbert (Regularized)
1103	D1	Principal Officer (STTM)	Mr. K. Mulongoy (Regularized)
1104	P5	Senior Prog. Officer (Biosafety)	Ms. C. Sendashonga (Regularized)
1105	D1	Principal Officer (I&C)	Post re-advertised
1106	P4	Chief, Fund & Admin. (SS)	Ms. M. Rattray - (Post funded by UNEP)
1107	P4	Financial Resources Instr., PO (I&C)	Mr. S. Johnston (Regularized)
1108	P4	Legal Officer (EDM)	Mr. D.Ogolla (Regularized)
1109	P4	Economist (STTM)	sent to APB for approval
1110	P4	Terr. Ecosystems, PO (STTM)	Mr. J-P. Le Danff (Regularized)
1111	P4	Agric. BD, PO (STTM)	Mr. D. Cooper (Post funded by FAO)
1112	P4	Marine & Coastal BD, PO (STTM)	Mr. S. Arico (Post funded by UNESCO)
1113	P4	CHM, PO (I&C)	Mr. M. Auer (Regularized)
1114	P3	Special Assistant Exec. Secr.(EDM)	Ms. M. Soliman (Regularized)
1115	P4	Indigenous Knowl. PO (STTM)	sent to APB for approval
1116	P4	Reports & Reviews, PO (I&C)	Mr. A. Gross (Regularized)
1117	P3	Documentation Officer (SS)	Mr. Z. Bamba (Regularized)
1118	P3	Mtgs. Service Officer (SS)	Ms. S. Maturabayire being recruited
1119	P3	Information Officer (I&C)	Ms. B. Torres (Regularized)
1120	P3	Internet & Elect. Comm. (I&C)	Mr. O. De Munck (Regularized)
1121	P3	Jakarta Mandate, PO (STTM)	Ms. I. Pranoto (Regularized)
1122	P3	Financial Resources, PO (I&C)	Mr. Y. Xiang (Regularized)
1123	P3	Repts/Reviews Env. Aff. Off (I&C)	Vacant (Post funded by the Province of Quebec)
1124	P3	Administrative Officer (SS)	Ms. N. Patel (Post funded by UNEP)
1125	P4	Regulatory Scientist - (Biosafety)	Vacant (Post funded by the Province of Quebec)
1126	P2	Asso. Envir.Affairs Off. (Biosafety)	Ms. A. Gupte (Regularized)
1127	P2	Asso. Legal Affairs Off. (Biosafety)	Mr. T. Yongo (Regularized)
1128	P2	Asso. Computer Syst. Officer (I&C)	Mr. Q. Nguyen (Regularized)
1130	L2	JPO, STTM	Ms. B. DiGiovanni (Post funded by Italy)
1131	P4	Inland Waters, PO (STTM)	Post re-advertised
1132	P4	Scientific, Tech. Assessment (STTM)	Mr. A. Alm (Regularized)
1133	P3	Access & Benefit Sharing (STTM)	sent to APB for approval
1134	P3	Scientific, Tech Info (Biosafety)	sent to APB for approval
1135	P4	Editor (SS)	Mr. J. Fry (Regularized)
1136	P2	Associate Finance Officer (SS)	Ms. T.C. Fon Sing (Post funded by UNEP)
1137	P4	Taxonomy, PO (STTM)	Mr. I. Cresswell (Post funded by Australia & Sweden)
	P5	Senior Prog. Officer (STTM))	Mr. A. Heydandael (Post funded by The Netherlands)

GENERAL SERVICE STAFF

Post #	Level	Title	Remarks
1301	G8	Finance Assistant (SS)	Mr. L.Cafe (Post funded by UNEP)
1302	G7	Secretary to Exec. Secr. (EDM)	Ms. V. Pasquariello (short-term -on loan from ICAO)
1303	G6	Secretary to Principal Off. (EDM)	Ms. F. Velarde (Regularized)
1304	G7	Prog. Assistant - (STTM)	Mr. D. Hamel (Regularized)
1305	G7	Prog. Assistant - (STTM)	Ms. I. Anderson (Regularized)
1306	G7	Prog. Assistant - (I&C)	Ms. S. Penney (Regularized)
1307	G7	Prog. Assistant - (Biosafety)	Ms. D. Stepic (Regularized)
1308	G7	Prog. Assistant - (I&C)	Ms. M. Chiasson (Regularized)
1309	G7	Prog. Assistant - (STTM)	Mr. J. Ho Yoon (Regularized)
1310	G6	Admin Assistant - (SS)	Mr. A. Yesli (short-term)
1311	G7	Travel Assistant - (SS)	Ms. R. Rabbath (Regularized)
1312	G7	Personnel Assistant - (SS)	Vacant
1313	G6	Secretary - (STTM)	Ms. V. Allain (Regularized)
1314	G6	Secretary - (I&C)	Ms. J. Huppe (Regularized)
1315	G6	Information Assistant (EDM)	Ms. M. Ocampo (Regularized)
1316	G7	Computer Op. Assistant (I&C)	Mr. F. Dejon (Regularized)
1317	G4	Receptionist (SS)	Ms. L. Boutin (Regularized)
1318	G4	Messenger (SS)	Ms. M. Harrison (Regularized)
1319	G6	Secretary (Biosafety)	Ms. L. Rubello (Regularized)
1329	G7	Prog. Assistant - (CHM)	Mr. H. Perea (Regularized)
1331	G7	Prog. Assistant - (STTM, Economics)	Ms. G. Dosen (Regularized)
1332	G5	Contributions Assistant - (SS)	Mr. D. de Guzman (short-term).Post funded by UNEP
1334	G5	Fund Mgmt Assistant - (SS)	Ms. M. Crespo (short-term). Post funded by UNEP

Appendix 2

**GENERAL TRUST FUND
FOR ADDITIONAL VOLUNTARY CONTRIBUTIONS
IN SUPPORT OF APPROVED ACTIVITIES
UNDER THE CONVENTION ON BIOLOGICAL DIVERSITY (BE)**

Status as at 31 December 1999

<u>COMMITTABLE RESOURCES FOR 1998/1999:</u>		US\$
Balance available as at 01 January 1998		257,568
Contributions Received in 1998/1999*		1,968,136
Interest Accrued in 1998/99		58,895
Adjustment to correct wrong income in 1997		(200,000)
A. <u>Committable Resources</u>		2,084,599
<u>ALLOCATION:</u>		
Allocation issued by the Executive Director in 1998		1,413,417
<u>APPROVED COMMITMENTS:</u>		
Approved Commitments for 1998/1999		1,168,005
Approved Provisions for Programme Support Costs (PSC) for 1998/99		151,841
B. Total Approved Commitments & PSC for 1998/1999		1,319,991
C. Balance Available after Commitment (A-B)		764,753
<u>PROPOSED COMMITMENTS:</u>		
Proposed Commitments for 1999/2000		698,612
Approved Provisions for Programme Support Costs (PSC) for 1999/2000		90,820
D. <u>Total Proposed Commitments & PSC</u>		789,432
E. Total Approved & Proposed Commitments & PSC provisions (B+D)		2,109,277
F. Balance Available after Commitments and Proposal (A-E) **		(24,678)

* See details of contributions to the BE Trust Fund in Annex III to this report

** Payment of outstanding pledges expected

GENERAL TRUST FUND FOR THE CONVENTION ON BIOLOGICAL DIVERSITY (BY)	
Status as 31 December 1999	
<u>COMMITABLE RESOURCES FOR 1998/1999:</u>	US\$
Balance available as at 01 January 1998	6,704,669
Contributions Received in 1998/1999	12,467,190
Interest Accrued in 1998/99	533,832
A. Commitable Resources	19,705,691
<u>ALLOCATION:</u>	
Allocation issued by the Executive Director in 1998/1999	14,122,691
<u>APPROVED COMMITMENTS:</u>	
Approved Commitments for 1998/1999	11,013,061
Approved Provisions for Programme Support Costs (PSC) for 1998/99	1,431,698
B. <u>Total Approved Commitments & PSC for 1998/1999</u>	12,444,759
C. Balance Available after Commitment (A-B)	7,260,932
<u>PROPOSED COMMITMENTS:</u>	
Proposed Commitments for 1999/2000	7,401,329
Approved Provisions for Programme Support Costs (PSC) for 1999/00	962,173
D. Total Proposed Commitments & PSC for 1999/2000	8,363,502
E. Total Approved & Proposed Commitments & PSC provisions (B+D)	20,808,261
F. Balance Available after Commitments and Proposal (A-E)*	(1,102,570)

*See details of contributions to the BY Trust Fund in Annex V to this report

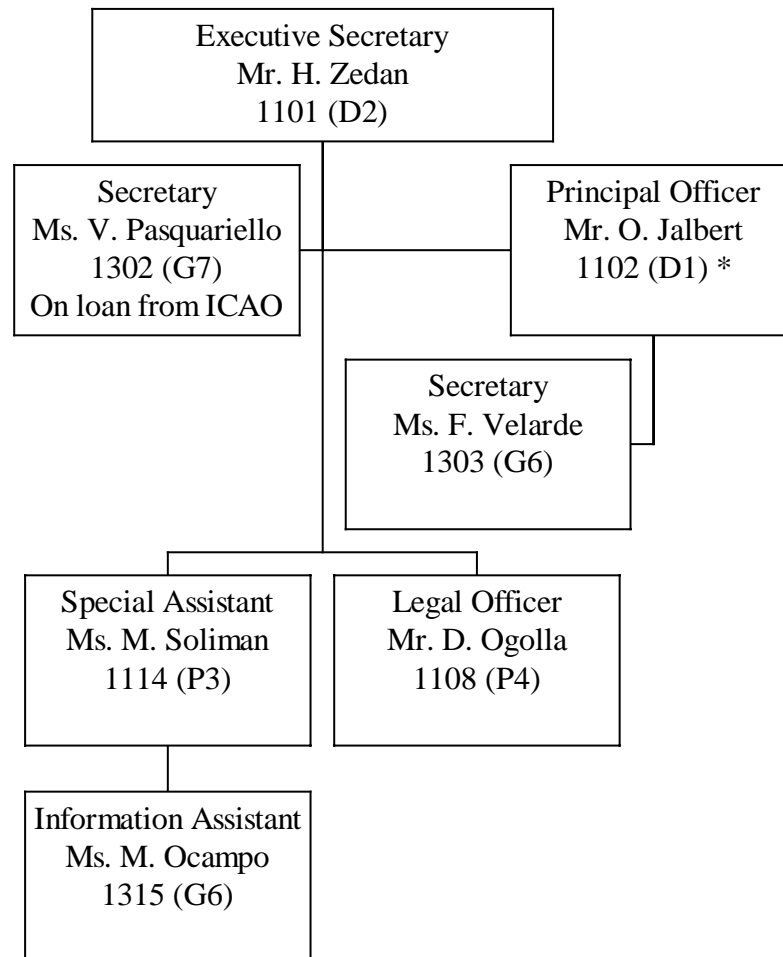
** Payment of outstanding pledges expected

GENERAL TRUST FUND FOR ADDITIONAL VOLUNTARY CONTRIBUTIONS TO FACILITATE THE PARTICIPATION OF PARTIES IN THE PROCESS OF THE CONVENTION ON BIOLOGICAL DIVERSITY (BZ)	
Status as at 31 December 1999	
<u>COMMITTABLE RESOURCES FOR 1998/1999:</u>	US\$
Balance available as at 01 January 1998	(9,520)
Contributions Received in 1998/1999*	3,017,931
Interest Accrued in 1998/99	83,252
A. Committable Resources	3,091,663
<u>ALLOCATION:</u>	
<u>Allocation issued by the Executive Director in 1998/1999</u>	2,168,049
<u>APPROVED COMMITMENTS:</u>	
Approved Commitments for 1998/1999	1,694,160
Approved Provisions for Programme Support Costs (PSC) for 1998/99	220,242
B. <u>Total Approved Commitments & PSC for 1998/1999</u>	1,914,402
C. Balance Available after Commitment (A-B)	1,177,262
<u>PROPOSED COMMITMENTS:</u>	
Proposed Commitments for 1999/2000	895,482
Approved Provisions for Programme Support Costs (PSC) for 1999/00	116,413
D. Total Proposed Commitments & PSC for 1999/2000	1,011,895
E. Total Approved & Proposed Commitments & PSC provisions (B+D)	2,926,295
F. Balance Available after Commitments and Proposal (A-E)	165,368

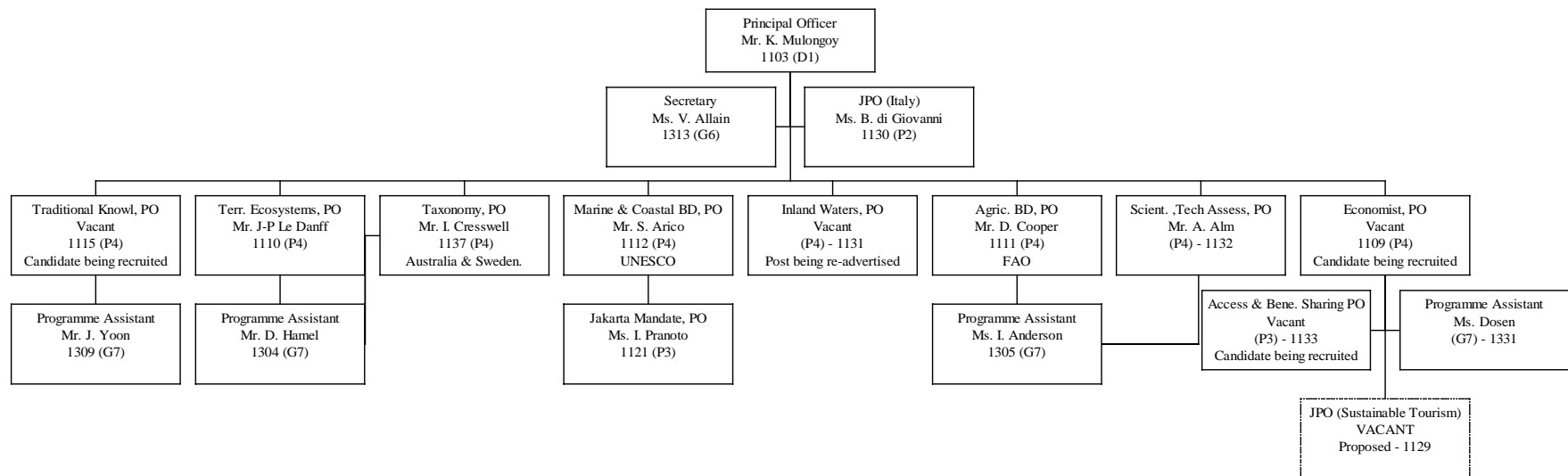
* See details of contributions to the BZ Trust Fund in Annex IV to this report

Annex II

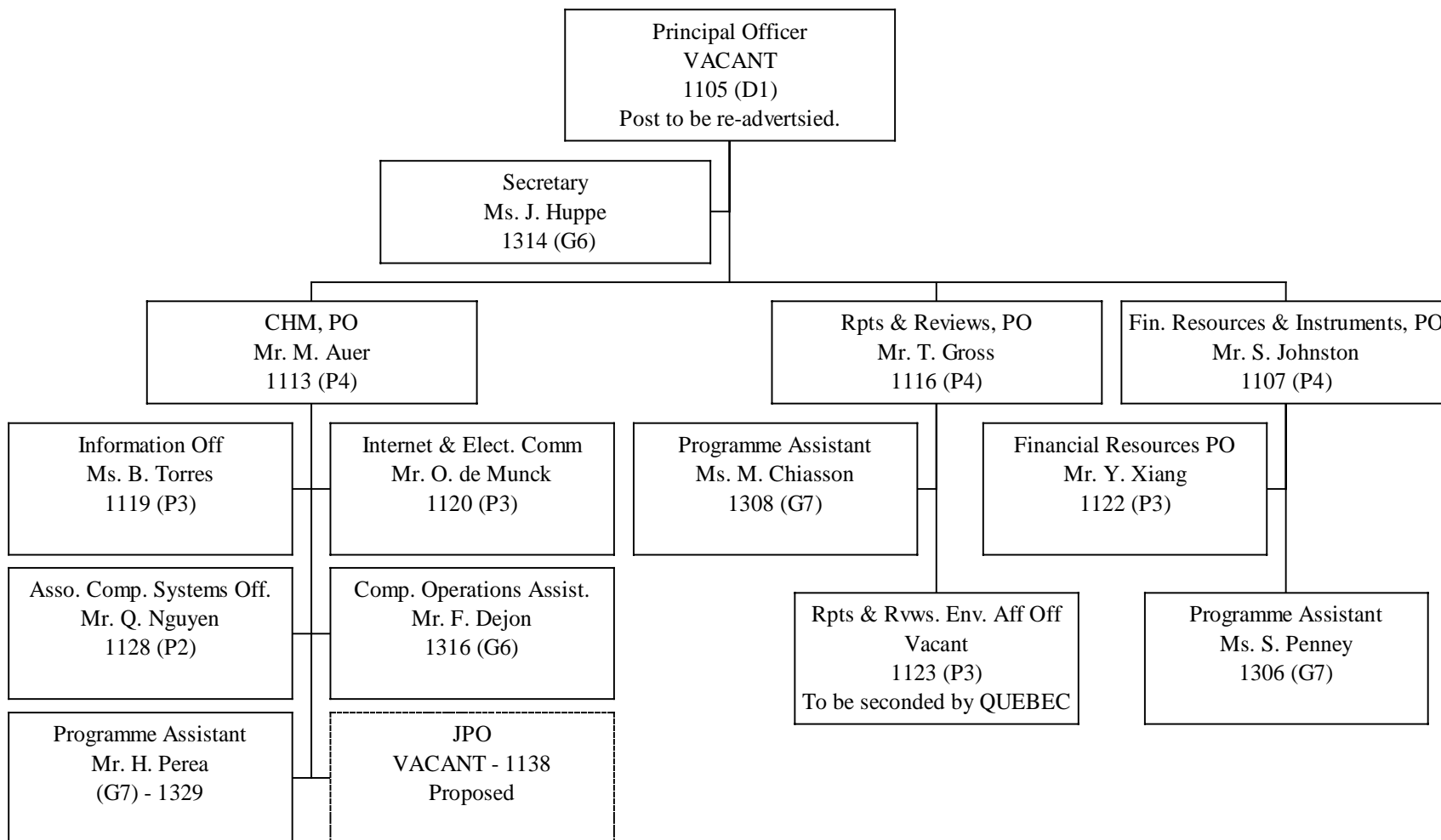
Executive Direction, Management & Inter-governmental Affairs



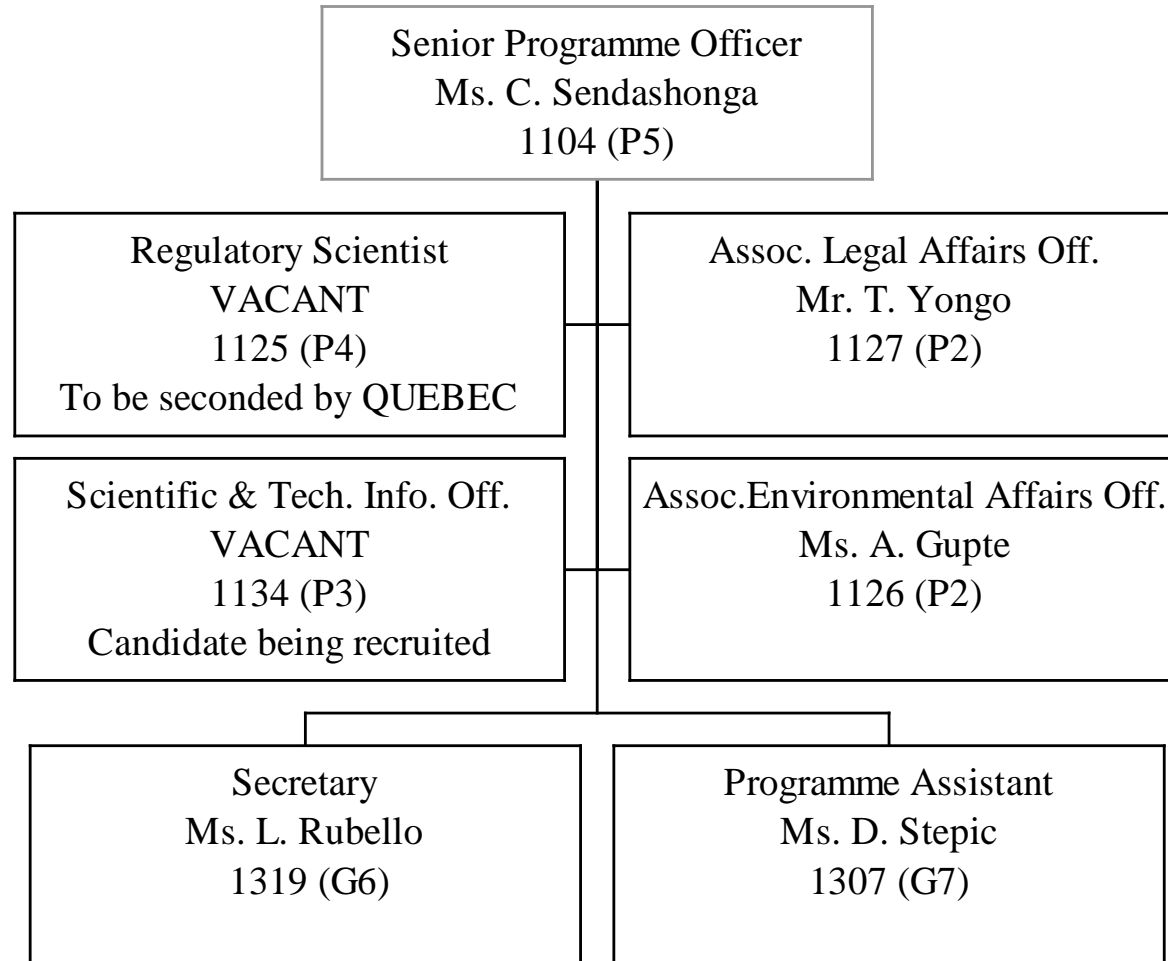
Scientific, Technical & Technological Matters



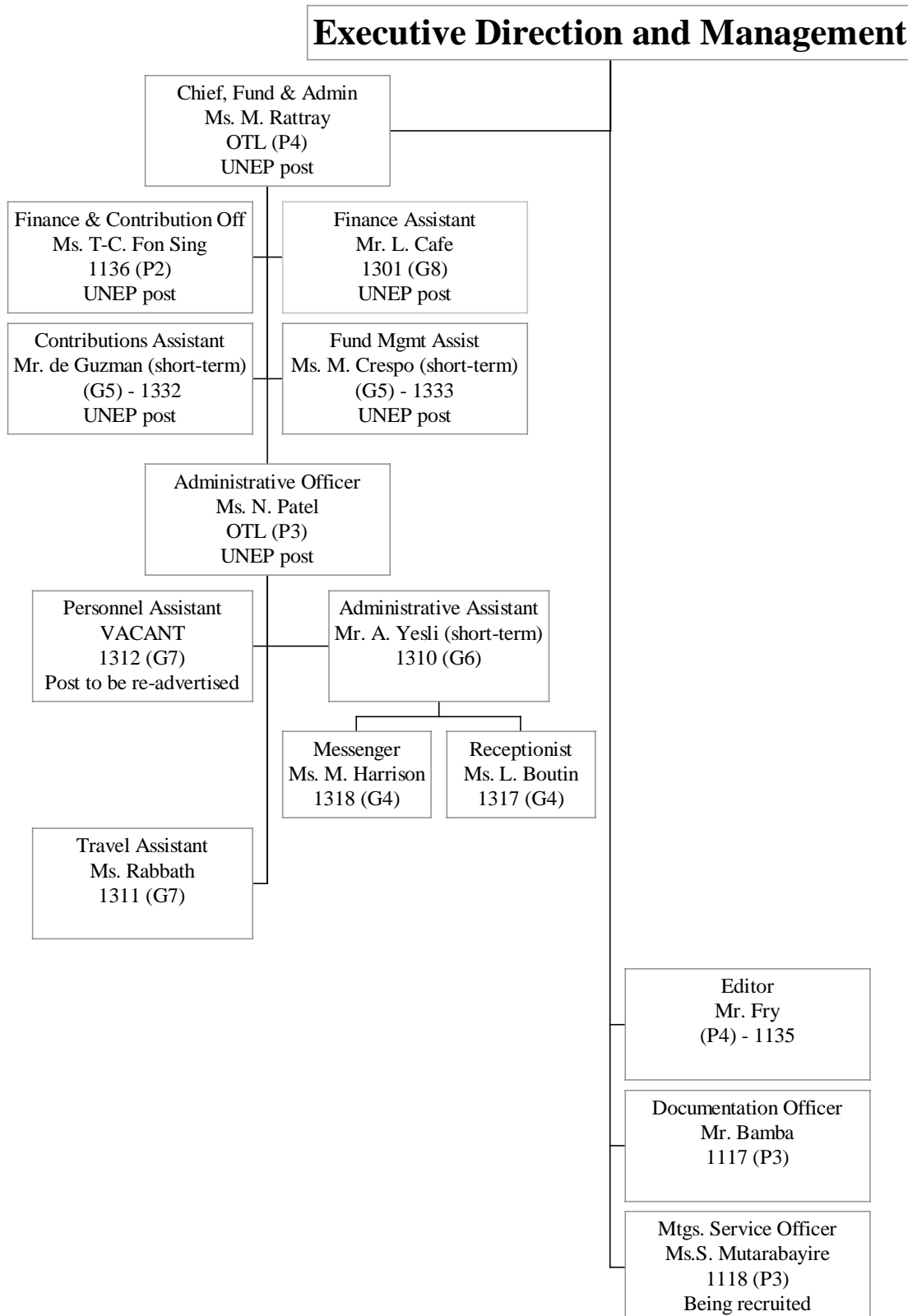
Implementation & Communication



Biosafety



Support Services



ANNEX III

**GENERAL TRUST FUND FOR ADDITIONAL VOLUNTARY CONTRIBUTIONS IN SUPPORT OF APPROVED ACTIVITIES UNDER
THE CONVENTION ON BIOLOGICAL DIVERSITY (BE)**

Status of Contribution as at 31 December 1999 (in United States dollars)

COUNTRIES	Unpaid Pledges as at 31.12.98	Adjustments	Pledges for 1999		Collections in 1999 for prior years	Collections in 1999 for 1999 & futures yrs	Unpaid pledges for 1999 & prior years
Australia	0	0	19,290	4/	0	19,290	0
Canada	0	0	66,556	11/	0	66,556	0
Colombia	0	0	350,000	6/	0	350,000	0
France	0	0	10,497	14/			10,497
Malta	0	0	500		0	500	0
Netherlands	5,200	0	0	1/	0	0	5,200
Netherlands	24,990	0	0	2/	24,990	0	0
Netherlands	0	0	151,726	16/		151,726	0
Spain	0	0	211,692	15/			211,692
Sweden	0	0	59,232	5/	0	0	59,232
Switzerland	2,000	0	0	3/	0	0	2,000
Switzerland	0	0	233,230	12/	0	233,230	0
UK	0	0	32,340	8/		32,340	0
UK	0	0	32,340	9/		32,340	0
UK	0	0	32,340	10/		32,340	0
IUCN	0	0	15,000			15,000	0
FAO	0	0	107,000	7/		107,000	0
Total	32,190	0	1,321,743	0	24,990	1,040,322	288,621

- 1/ Netherlands contribution towards travel & lodging expenses of the 11 participants "Meeting of the Liaison Group on Biological Indicators project no. WW113407 (moved from BZ)
- 2/ Netherlands pledge for Extended Biosafety Bureau Meeting -Oct'98
- 3/ Switzerland: COP Bureau Meeting (June-July 1997)
- 4/ Australia A\$30,000 contribution for approved activities
- 5/ Sweden 50% covered by SIDA for Taxonomy position (SEK1.45million for 3 years from March 1999-2002)
- 6/ Colombia Host Government - Biosafety Meeting Cartagena 12-25 February 1999
- 7/ FAO-Italy- Ms Bunning
- 8/ UK pledged UK Pounds 20,000 for cost of developing a CBD implementation assessment framework (WCMC)
- 9/ UK pledged UK Pounds 20,000 for cost of preparing a Convention handbook
- 10/ UK pledged UK Pounds 20,000 for cost of further work by Professor Ed Malthy
- 11/ Canada - pledge CND\$100,000
- 12/ Switzerland-pledge SFr350,000 for the meetings of the Expert Panel on Access & Benefits Sharing San- Jose, Costa Rica 4-8 Oct.99
- 13/ IUCN contribution for the expert consultation on Coral bleaching 11-13 Oct.'99, the Philippines
- 14/ France pledge FF65,000 in support of the Experts Consultation Meeting on Coral Bleaching - Philippines 11-13 October 1999
- 15/ Spain pledge for convening of the Meeting of the Ad Hoc Working Group on Article 8(j)-27-31 March 2000- Seville
- 16/ Netherlands- Secondment of Mr. Heydendaal

ANNEX IV

GENERAL TRUST FUND FOR ADDITIONAL VOLUNTARY CONTRIBUTIONS TO FACILITATE THE PARTICIPATION OF PARTIES IN THE
PROCESS OF THE CONVENTION ON BIOLOGICAL DIVERSITY (BZ)
Status of Contribution as at 31 December 1999 (in United States dollars)

COUNTRIES	Unpaid Pledges as at 31.12.98	Adjustments		Pledges for 1999	Collections in 1998 for 1999	Collections in 1999 for prior years	Collections in 1999 for 1999 & fut yrs	Unpaid pledges for 1999 & prior years
Australia	0	0	14/	32,150	0	0	32,150	0
Australia	0	0	44/	31,800	0	0	31,800	0
Austria	0	0	15/	20,000	0	0	20,000	0
Austria	0	0	27/	15,000	0	0	15,000	0
Canada	5,186	0	2/	0	0	0	0	5,186
Canada	0	0	22/	33,088	0	0	33,088	0
Canada	0	0	42/	33,670	0	0	33,670	0
Cuba	0	0	36/	790			790	0
Central African Rep.	0	0	28/	2,000	0	0	0	2,000
Denmark	9,356	0	3/	0	0	0	0	9,356
Denmark	0	0	30/	20,000	0	0	20,000	0
Denmark	0	0	16/	75,000	0	0	0	75,000
Denmark	0	0	26/	33,738	0	0	33,738	0
EEC	100,229	0	1/	0	0	0	0	100,229
EEC	23,449	0	4/	0	0	23,449	0	0
EEC	88,456	0	5/	(10,456)	0	78,000	0	0
EEC	87,514	0	6/	0	0	81,431	0	6,083
EEC	0	0	33/	106,838			64,200	42,638
Finland	20,000	0	7/	0	0	0	0	20,000
Finland	0	0	45/	28,043			28,043	0
France	0	0	35/	15,947				15,947
Germany	0	0	17/	54,427	0	0	54,427	0
Ireland	20	0	8/	0	0	0	0	20
Ireland	0	0	20/	39,090	0	0	39,090	0
Kenya	0	0	23/	949	0	0	949	0
Namibia	0	0	32/	1,000	0	0	0	1,000
Netherlands	7,029	0	21/			7,029		0

COUNTRIES	Unpaid Pledges as at 31.12.98	Adjustments		Pledges for 1999	Collections in 1998 for 1999	Collections in 1999 for prior years	Collections in 1999 for 1999& fut yrs	Unpaid pledges for 1999& prior years
New Zealand	0	0	18/	28,155	0	0	28,155	0
New Zealand	0	0	43/	15,198	0	0	15,198	0
Norway	0	0	24/	6,329	0	0	6,329	0
Norway	0	0	25/	12,658	0	0	12,658	0
Norway	0	0	31/	31,838	0	0	31,838	0
Norway	0	0	34/	12,781	0	0	12,781	0
Norway	0	0	41/	12,407	0	0	12,407	0
Rep. Korea	50,000	0	9/	0	0	0	0	50,000
Sweden	0	0	11/	168,328	0	0	168,328	0
Sweden	0	0	37/	23,981	0	0	23,981	0
Sweden	0	0	38/	35,971	0	0	35,971	0
Sweden	0	0	39/	47,962	0	0	47,962	0
Sweden	0	0	40/	47,962	0	0	47,962	0
Switzerland	15,000	0	10/	0	0	0	0	15,000
Switzerland	0	0	13/	72,637	0	0	72,637	0
UK	80,000	0	12/	0	0	80,000	0	0
UK	0	0	19/	79,250	0	0	79,250	0
UK	0	0	29/	47,580	0	0	47,580	0
Total	486,239	0		1,176,111	0	269,910	1,049,982	342,458

** Please note that the figures in bracket () means credit

- 1/ EEC contribution towards cost of least developed countries (60% of ECU75,000)
- 2/ Canada :additional contribution to cover the travel costs for participants from developing countries to SCBD meetings
- 3/ Denmark contribution towards travel costs for participants from developing countries i.e. Estonia, Latvia, Lithuania to travel to the regional meeting before COP4 in 1998
- 4/ EEC pledge for ECU22,700(US\$25,000) Biosafety Extended Bureau Meeting Montreal 21-22/10/98
- 5/ EEC Contribution ECU125,000 - Grant of a Subsidy Declaration ref B7-8110/98/258/D4/EH to be paid in two installments(paid equivalent of ECU 50,000)
- 6/ EEC pledged EUR 75,000 related financial commitment B7-8110/98/000930/A4/EH - Biosafety Meeting and the Extraordinary Meeting of COP, Cartagena
- 7/ Finland : Assist the participation of developing countries in the negotiations on Biosafety Protocol
- 8/ Ireland-Meetings of Conference of Parties and SBSTTA
- 9/ Korea: contributions towards travel costs of participants to the clearing house workshop in Asia
- 10/ Switzerland: SBSTTA

- 11/ Sweden pledge of SEK1,300,000 for participation of Developing Country delegates
- 12/ UK pledged (Pounds 50,000) cost of facilitating developing country participation in the Biosafety meeting February '99- Colombia
- 13/ Switzerland pledged CHF 100,000 for Biosafety Meeting 22-23 February 1999- Colombia
- 14/ Australia pledged A\$50,000for the participation of Pacific Island Parties in the BSWG-6 and EX-COP 6 Meetings
- 15/ Austria contribution for participation of Parties in the Biosafety 6 Meeting
- 16/ Denmark pledge for travel expenses for Central and Eastern European countries for preparatory meetings of SCBD- 1999
- 17/ Germany pledged DM100,000
- 18/ New Zealand pledged NZ\$50,000 for the Pacific Island countries in meetings of SBSTTA-4 (21-30 June 1999-Montreal)
- 19/ UK pledged (Pounds 50,000) for participation of developing countries in the SBSTTA-4(Montreal 25.5 to 30.6.99
- 20/ Ireland for meetings of the Conference of the Parties SBSTTA
- 21/ Netherlands refund for over remittance under PV no. 9-35-03-114(Matra Project 97-A-2.15
- 22/ Canada (Cad 50,000) for support of biosafety meeting in Cartagena
- 23/ Kenya (Kshs69,300) for informal consultations on resumed session of extraordinary meeting of the COP-5, Biosafety Protocol Meeting 15-19 September.
- 24/ Norway pledge NOK50,000 for the SBSTTA -4 &ISOC meetings 21-25 June Montreal
- 25/ Norway pledge NOK100,000 for the upcoming meeting of Experts on Access and Benefits Sharing -Costa Rica 4-8 Oct.1999
- 26/ Denmark-DKK225,000 for travel expenses for Central &Eastern European Countries - Biosafety Meeting -Vienna Sept.99
- 27/ Austria- Biosafety Protocol Meeting - Sept. 1999
- 28/ Cetral African Rep. For Biosafety Protocol Meeting - Sept. 1999
- 29/ UK pledged UK pounds 30,000 for informal consultations on the Biosafety Protocol - Sept. 1999
- 30/ Denmark- pledge - for participation of specific least developed country delegates in BSWG-6th meeting
- 31/ Norway- pledge NOK250,000 to facilitate the participation of developing country parties- Biosafety Protocol -Vienna 15-19 Sept Meeting
- 32/ Namibia pledge US\$1000
- 33/ EEC pledge 100,000 Euros for travel expenses for developing country parties -Biosafety Protocol Meeting Vienna 15-19 Sept.
- 34/ Norway pledge NOK100,000 to facilitate the participation of developing country parties- Biosafety Protocol Meeting -Vienna from 15-19 September '99
- 35/ France pledge FF100,000 for the support of participants to the Liaison Group Meeting on Ecosystem 15-17 Sept.'99 Paris
- 36/ Cuba- Biosafety meeting 1999
- 37/ Sweden-contribution SEK200,000 for 5th meeting of the subsidiary body scientific, Montreal 31. Jan-4 Feb 2000
- 38/ Sweden-contribution SEK300,000 for Adhoc working group on Article 8J, Madrid 24-28 January 2000
- 39/ Sweden - contribution SEK400,000 for 5th Conference of the parties to the CBD 15-26 May 2000
- 40/ Sweden Contribution SEK400,000 for Informal consultation of the adhoc-working group on biosafety Vienna 15-19 Sept.1999
- 41/ Norway pledge NOK100,000 for the brainstorming session on Scientific Assessments for the CBD 17-19/11/99 Oslo-Norway
- 42/ Canada pledge CND\$50,000 in support of the Resumed Session of the Extraordinary Meeting of the COP 20-28 Jan 2000, Montreal
- 43/ New Zealand pledge of NZ\$30,000 in support of the participation of Pacific Island Parties in the 5th meeting of the SBSTTA 31 Jan -4 Feb 2000
- 44/ Australia pledge A\$50,000 in support of the participation of Pacific Island Parties of the SBSTTA -5 Meeting-Cartagena
- 45/ Finland pledge FIM165,000 for informal consultation on biosafety

ANNEX V**GENERAL TRUST FUND FOR THE CONVENTION ON BIOLOGICAL DIVERSITY (BY)**

As at 31 December 1999

Countries	Unpaid Pledges as at 31/12/98	Pledges for 1999	Collections During 1998 for 1999	Collections in 1999 for prior yrs	Collections During 1999 for 1999	Unpaid Pledges for Prior Years	Unpaid Pledges for 1999	Unpaid Pledges for 1999 & Prior years
	US \$	US \$	US \$		US \$	US \$	US \$	US \$
Albania	2,292	226		2,292	226	0	0	0
Algeria	10,211	7,075		10,211	7,075	0	0	0
Angola	0	753	0	0	0	0	753	753
Antigua & Barbuda	0	151			151	0	0	0
Argentina	30,634	77,074				30,634	77,074	107,708
Armenia	17,947	828				17,947	828	18,775
Australia	0	111,547	111,547			0	0	0
Austria	0	70,827			70,827	0	0	0
Bahamas	(1,834)	1,129	0			(1,834)	1,129	(705)
Bahrain	1,149	1,280				1,149	1,280	2,429
Bangladesh	2,172	753				2,172	753	2,925
Barbados	705	602			602	705	0	705
Belarus	66,704	6,172				66,704	6,172	72,876
Belgium	69,948	83,020		69,948		0	83,020	83,020
Belize	1,540	75				1,540	75	1,615
Benin	(359)	151	0			(359)	151	(208)
Bhutan	0	75	75			0	0	0
Bolivia	2,339	527				2,339	527	2,866
Botswana	0	753	753			0	0	0
Brazil	40,168	110,644		40,168	2,033	0	108,611	108,611
Bulgaria	0	1,430			1,413	0	17	17
Burkina Faso	365	151				365	151	516
Burundi	64	75				64	75	139
Cambodia	313	75				313	75	388
Cameroon	1,271	978				1,271	978	2,249

Countries	Unpaid Pledges as at 31/12/98	Pledges for 1999	Collections During 1998 for 1999	Collections in 1999 for prior yrs	Collections During 1999 for 1999	Unpaid Pledges for Prior Years	Unpaid Pledges for 1999	Unpaid Pledges for 1999 & Prior years
Canada	0	207,287			207,287	0	0	0
Cape Verde	1,693	151				1,693	151	1,844
Central African Rep.	527	75				527	75	602
Chad	2,172	75				2,172	75	2,247
Chile	5,106	9,860				5,106	9,860	14,966
China	0	73,236			73,236	0	0	0
Colombia	6,382	8,204		6,382	1,918	0	6,286	6,286
Comoros	2,172	75				2,172	75	2,247
Congo	1,343	226				1,343	226	1,569
Congo Dem.Rep	2,172	527				2,172	527	2,699
Cook Islands	3,044	75		3,044	75	0	0	0
Costa Rica	3,044	1,204				3,044	1,204	4,248
Cote d'Ivoire	1,540	677		1,540	677	0	0	0
Croatia	12,086	2,710				12,086	2,710	14,796
Cuba	11,722	1,957		5,000		6,722	1,957	8,679
Cyprus	0	2,559			2,559	0	0	0
Czech Republic	0	9,107			9,107	0	0	0
Denmark	45,951	52,010		46,951	52,010	(1,000)	0	(1,000)
Djibouti	172	75				172	75	247
Dominica	0	75	75			0	0	0
Dominica Rep.	1,021	1,129				1,021	1,129	2,150
Ecuador	2,685	1,505				2,685	1,505	4,190
EEC	0	142,500			142,500	0	0	0
Egypt	0	4,892				0	4,892	4,892
El Salvador	3,044	903				3,044	903	3,947
Equatorial Guinea	2,172	75				2,172	75	2,247
Eritrea	0	75	75			0	0	0
Estonia	5,371	1,129		5,371	1,129	0	0	0
Ethiopia	1,693	452		1,693	452	0	0	0
Fiji	705	301		705	301	0	0	0
Finland	0	40,795			40,795	0	0	0
France	0	492,251			492,251	0	0	0
Gabon	1,149	1,129				1,149	1,129	2,278

Countries	Unpaid Pledges as at 31/12/98	Pledges for 1999	Collections During 1998 for 1999	Collections in 1999 for prior yrs	Collections During 1999 for 1999	Unpaid Pledges for Prior Years	Unpaid Pledges for 1999	Unpaid Pledges for 1999 & Prior years
Gambia	445	75				445	75	520
Georgia	37,948	1,430				37,948	1,430	39,378
Germany	0	738,226			738,226	0	0	0
Ghana	2,292	527				2,292	527	2,819
Greece	0	26,419				0	26,419	26,419
Grenada	1,343	75		1,343	75	0	0	0
Guatemala	4,582	1,355				4,582	1,355	5,937
Guinea	1,482	226				1,482	226	1,708
Guinea-Bissau	1,693	75				1,693	75	1,768
Guyana	1,343	75				1,343	75	1,418
Haiti	1,003	151				1,003	151	1,154
Honduras	2,292	226				2,292	226	2,518
Hungary	0	9,032			9,032	0	0	0
Iceland	0	2,409			2,409	0	0	0
India	18	22,505		0	22,505	18	0	18
Indonesia	18,298	13,849				18,298	13,849	32,147
Iran	60,427	14,527				60,427	14,527	74,954
Ireland	0	16,860	16,860			0	0	0
Israel	0	25,967			25,967	0	0	0
Italy	0	408,854			408,854	0	0	0
Jamaica	638	452				638	452	1,090
Japan	998,797	1,425,000		998,797	520,778	0	904,222	904,222
Jordan	638	452				638	452	1,090
Kazakhstan	64,035	4,968		15,755		48,280	4,968	53,248
Kenya	559	527		559	543	0	(16)	(16)
Kiribati	0	75	75			0	0	0
Korea, Dem Peoples Rep.	14,465	1,430				14,465	1,430	15,895
Korea, Rep. of	0	74,816			74,816	0	0	0
Kyrgyzstan	4,029	602				4,029	602	4,631
Lao PDR	20	75				20	75	95
Latvia	0	1,806			1,806	0	0	0
Lebanon	(358)	1,204				(358)	1,204	846

Countries	Unpaid Pledges as at 31/12/98	Pledges for 1999	Collections During 1998 for 1999	Collections in 1999 for prior yrs	Collections During 1999 for 1999	Unpaid Pledges for Prior Years	Unpaid Pledges for 1999	Unpaid Pledges for 1999 & Prior years
Lesotho	477	151				477	151	628
Liechtenstein	319	452		319	452	0	0	0
Lithuania	0	1,656				0	1,656	1,656
Macedonia	319	301				319	301	620
Madagascar	22	226		22	226	0	0	0
Malawi	0	151				0	151	151
Malaysia	8,935	13,548		8,935	13,548	0	0	0
Maldives	690	75			75	690	0	690
Mali	1,693	151				1,693	151	1,844
Marshall Island	0	75				0	75	75
Mauritania	1,003	75				1,003	75	1,078
Mauritius	0	677	677			0	0	0
Mexico	80,124	73,762		80,124	47,717	(0)	26,045	26,045
Micronesia, Fed. States	0	75				0	75	75
Moldova, Rep. of	18,807	1,355				18,807	1,355	20,162
Monaco	638	301		620		18	301	319
Mongolia	638	151		638		0	151	151
Morocco	(2,114)	3,086			2,875	(2,114)	211	(1,903)
Mozambique	0	75			75	0	0	0
Myanmar	2,172	602		2,074		98	602	700
Namibia	447	527		447	527	0	0	0
Nauru	2,292	75				2,292	75	2,367
Nepal	(2,383)	301				(2,383)	301	(2,082)
Netherlands	0	122,762			122,762	0	0	0
New Zealand	0	16,634	16,634			0	0	0
Nicaragua	2,292	75		2,292	60	0	15	15
Niger	1,693	151				1,693	151	1,844
Nigeria	0	3,011				0	3,011	3,011
Niue	0	75	75			0	0	0
Norway	(752)	45,913	0		45,161	(752)	752	0
Oman	0	3,839	3,839			0	0	0
Pakistan	3,819	4,441		3,819		0	4,441	4,441

Countries	Unpaid Pledges as at 31/12/98	Pledges for 1999	Collections During 1998 for 1999	Collections in 1999 for prior yrs	Collections During 1999 for 1999	Unpaid Pledges for Prior Years	Unpaid Pledges for 1999	Unpaid Pledges for 1999 & Prior years
Panama	1,444	978		700		744	978	1,722
Papua New Guinea	(502)	527	0		25	(502)	502	0
Paraguay	1,343	1,054				1,343	1,054	2,397
Peru	8,057	7,150		8,057		0	7,150	7,150
Philippines	0	6,021			6,021	0	0	0
Poland	0	15,580			15,580	0	0	0
Portugal	17,870	31,387		17,870	31,387	0	0	0
Qatar	20	2,484		20	2,484	0	0	0
Romania	0	5,043			5,043	0	0	0
Russian Federation	645,569	111,923		400,000		245,569	111,923	357,492
Rwanda	1,003	75				1,003	75	1,078
St. Kitts & Nevis	0	75			75	0	0	0
St. Lucia	0	75			75	0	0	0
Saint Vincent & Grenadines	1,343	75				1,343	75	1,418
Samoa	0	75	75			0	0	0
San Marino	0	151			151	0	0	0
Senegal	312	452	0			312	452	764
Seychelles	3,044	151				3,044	151	3,195
Sierra Leone	2,172	75				2,172	75	2,247
Singapore	0	13,247			13,247	0	0	0
Slovak	0	2,935			2,935	0	0	0
Slovenia	0	4,591	4,591			0	0	0
Solomon Is.	1,693	75				1,693	75	1,768
South Africa	0	27,548	27,548			0	0	0
Spain	0	194,868			194,868	0	0	0
Sri Lanka	638	903				638	903	1,541
Sudan	1,693	527				1,693	527	2,220
Suriname	0	301				0	301	301
Swaziland	0	151	151			0	0	0
Sweden	0	81,590			81,590	0	0	0
Switzerland	(14,227)	91,450	0		77,223	(14,227)	14,227	0
Syria	6,714	4,817				6,714	4,817	11,531

Countries	Unpaid Pledges as at 31/12/98	Pledges for 1999	Collections During 1998 for 1999	Collections in 1999 for prior yrs	Collections During 1999 for 1999	Unpaid Pledges for Prior Years	Unpaid Pledges for 1999	Unpaid Pledges for 1999 & Prior years
Tajikistan	511	376				511	376	887
Togo	1,693	75				1,693	75	1,768
Tonga	0	75				0	75	75
Trinidad & Tobago	1,915	1,280				1,915	1,280	3,195
Tunisia	0	2,107	2,107			0	0	0
Turkey	28,081	33,118		28,081	7,103	0	26,015	26,015
Turkmenistan	5,371	602				5,371	602	5,973
Uganda	735	301				735	301	1,036
Ukraine	144,523	22,731				144,523	22,731	167,254
U. K.	0	383,113			383,113	0	0	0
Un.Rep. of Tanzania	1,003	226				1,003	226	1,229
Uruguay	12,173	3,613		2,818		9,355	3,613	12,968
Uzbekistan	9,160	2,785				9,160	2,785	11,945
Vanuatu	0	75				0	75	75
Venezuela	(31,708)	13,247				(31,708)	13,247	(18,461)
Viet Nam	638	527		638	527	0	0	0
Yemen	1,343	753				1,343	753	2,096
Zambia	1,003	151		1,003	151	0	0	0
Zimbabwe	0	677			677	0	0	0
Sub Total	2,554,343	5,699,995	185,157	1,768,236	3,972,506	786,108	1,542,332	2,328,439
Additional Contributions								
USA	0	150,000	0	0	150,000	0	0	0
Canada	0	800,000	0	0	800,000	0	0	0
Quebec	0	200,000	0	0	200,000	0	0	0
Grand Total	2,554,343	6,849,995	185,157	1,768,236	5,122,506	786,108	1,542,332	2,328,439

ANNEX VI

LIST OF MEETINGS TO BE ORGANIZED BY THE
SECRETARIAT OF THE CONVENTION ON BIOLOGICAL DIVERSITY
(As of 1 September 1999)

<u>DATES</u>	<u>MEETING TITLE</u>	<u>VENUE</u>
15-19 September	Informal Consultations on a Biosafety Protocol	Vienna, Austria
15-17 September 1999	Liaison Group Meeting on Ecosystem Approach	Paris, France
20-22 September 1999	Liaison Group Meeting on Agrobiodiversity	FAO, Rome, Italy
20-22 September 1999	Informal Advisory Committee of the Clearing-House Mechanism	Copenhagen, Denmark
24-25 September 1999	Liaison Group Meeting on Indicators of Biological Diversity	Montreal, Canada
27-29 September 1999	Liaison Group Meeting on Dryland, Mediterranean, Arid, Semi-Arid, Grassland, Savannah Ecosystems	Montreal, Canada
4-8 October 1999	Expert Panel on Access and Benefit-Sharing	San José, Costa Rica
11-13 October 1999	Expert Consultation on Coral Bleaching	Manila, Philippines
14-15 October 1999	Bureau of SBSTTA	Montreal, Canada
17-19 November 1999	Brainstorming Meeting on Scientific Assessments for the CBD	Oslo, Norway
22-23 November 1999	Global Biodiversity Outlook Advisory Group	Geneva, Switzerland
25-26 November 1999	Liaison Group Meeting on Article 8 (j)	Montreal, Canada
20 – 22 January 2000	Informal Consultations on a Biosafety Protocol	Montreal, Canada
24 – 28 January 2000	Resumed Session of the First Extraordinary Meeting of the COP to finalize and adopt a Protocol on Biosafety	Montreal, Canada
29 January 2000	Informal Advisory Committee of the CHM	Montreal, Canada
30 January 2000	SBSTTA Bureau Meeting	Montreal, Canada
31 January 2000	Meeting of CHM National Focal Points	Montreal, Canada
31 January – 4 February 2000	Fifth Meeting of the SBSTTA	Montreal, Canada
4 February 2000	Extended SBSTTA Bureau Meeting	Montreal, Canada
27-31 March 2000	Ad Hoc Working Group on Article 8(j)	Seville, Spain
14 May 2000	Bureaux of COP and SBSTTA	Nairobi, Kenya
15-26 May 2000	Fifth Meeting of the COP	Nairobi, Kenya

ANNEX VII

SUBSIDIARY BODY ON SCIENTIFIC, TECHNICAL AND TECHNOLOGICAL ADVICE

Fifth meeting

Montreal, 31 January – 4 February 2000

PROVISIONAL AGENDA

1. Opening of the meeting.
2. Organizational matters:
 - 2.1. Election of officers;
 - 2.2. Adoption of the agenda;
 - 2.3. Organization of work.
3. Reports:
 - 3.1. Cooperation with other bodies;
 - 3.2. Pilot phase of the clearing-house mechanism;
 - 3.3. Review of the Global Taxonomy Initiative;
 - 3.4. Alien species: guiding principles for the prevention, introduction and mitigation of impacts;
 - 3.5. Specific issues in ongoing work programmes on thematic areas:
 - 3.5.1. Inland waters biological diversity: ways and means to implement the work programme;
 - 3.5.2. Marine and coastal biological diversity: consideration of implementation tools for the programme of work, and analysis of coral bleaching;
 - 3.5.3. Forest biological diversity: status and trends and identification of options for conservation and sustainable use.
4. Priority issues:
 - 4.1. Thematic areas:
 - 4.1.1. Programme of work for dryland, Mediterranean, arid, semi-arid, grassland and savannah biological diversity;

- 4.1.2. Agricultural biological diversity: assessment of ongoing activities and priorities for a programme of work;
- 4.2. Cross-cutting issues:
 - 4.2.1. Ecosystem approach: further conceptual elaboration;
 - 4.2.2. Development of indicators of biological diversity;
 - 4.2.3. Sustainable use of the components of biological diversity: identification of sectoral activities that could adopt biodiversity-friendly practices and technologies;
- 4.3. Mechanisms for implementation:
 - 4.3.1. Establishment of guidelines for the second national reports, including indicators and incentive measures;
 - 4.3.2. Ad hoc technical expert groups: terms of reference, and rosters of experts and proposal on a uniform methodology for their use.
5. Draft provisional agenda for the sixth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice.
6. Dates and venue of the sixth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice.
7. Other matters.
8. Adoption of the report.
9. Closure of the meeting.

ANNEX VIII

CONFERENCE OF THE PARTIES TO THE CONVENTION ON BIOLOGICAL DIVERSITY

Fifth Meeting
Nairobi, Kenya
15-26 May 2000

Item [2] of the provisional agenda

PROVISIONAL AGENDA

I. ORGANIZATIONAL MATTERS

1. Opening of the meeting.
2. Election of Officers.
3. Adoption of Agenda.
4. Organization of Work.
5. Report on the credentials of representatives to the fifth meeting of the Conference of the Parties.
6. Pending Issues.
7. Date and venue of the sixth meeting of the Conference of the Parties.

II. ADOPTION OF REPORTS

8. Reports of Regional Meetings.
9. Reports from the Subsidiary Body on Scientific, Technical and Technological Advice.
10. Report of the intersessional meeting on the operations of the Convention.
11. Report of the working group on the implementation of Article 8(j) and related provisions.
12. Report on the status of the Biosafety Protocol.
13. Report of the Global Environment Facility.
14. Report of the Panel of Experts on Genetic Resources.

15. Report from the Executive Secretary on the administration of the Convention and budget for the Trust Fund of the Convention.

III. REVIEW OF THE IMPLEMENTATION OF THE PROGRAMME OF WORK

16. Thematic areas:
 - 16.1 Progress report on the implementation of the programme of work on inland water ecosystems diversity, marine and coastal biological diversity, and forest biological diversity (implementation of decisions IV/4, IV/5, IV/7);
 - 16.2 agricultural biological diversity – Review of Programme of Work Phase I, and adoption of multi-year work programme.
17. Crosscutting issues:
 - 17.1 Ecosystem approach – adoption of principles (implementation of decision IV/1/B)
 - 17.2 Identification, monitoring and assessment, and indicators
 - 17.3 Alien species that threaten ecosystems (implementation of decision IV/1/C)
 - 17.4 Global Taxonomy Initiative – Implementation and further advance of the Suggestions for Action (implementation of decision IV/1/D)
18. Mechanisms for implementation:
 - 18.1 Financial resources and mechanism (Article 20 and 21);
 - 18.2 Scientific and technical co-operation and the clearing-house mechanism (Article 18);
 - 18.3 Incentive measures (Article 11);
 - 18.4 Article 8(j) and related provisions;
 - 18.5 Education and public awareness (Article 13);
 - 18.6 Impact assessment, liability and redress (Article 14);
 - 18.7 National reporting (Article 26).
19. Operations of the Convention.
20. Budget for the Programme of Work for the biennium 2001-2002.

IV. PRIORITY ISSUES FOR REVIEW AND GUIDANCE

21. Consideration of options for conservation and sustainable use of biological diversity in dryland, Mediterranean, arid, semi-arid, grassland and savannah ecosystems.
22. Sustainable use, including tourism.
23. Access to genetic resources.

V. FINAL MATTERS

24. Other matters.
25. Adoption of the report.
26. Closure of the meeting.

List of Documents

UNEP/CBD/COP/5/1	Provisional Agenda
UNEP/CBD/COP/5/2	Report of the fourth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice
UNEP/CBD/COP/5/3	Report of the fifth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice
UNEP/CBD/COP/5/4	Report of the inter-sessional meeting on the operations of the Convention
UNEP/CBD/COP/5/5	Report of the Ad Hoc Working Group on Article 8(j) and related provisions
UNEP/CBD/COP/5/6	Report on the status of the Biosafety Protocol
UNEP/CBD/COP/5/7	Report of the Global Environment Facility
UNEP/CBD/COP/5/8	Report of the Panel of Experts on Access and Benefit-Sharing
UNEP/CBD/COP/5/9	Report of the Executive Secretary on the administration of the Convention and budget for the Trust Fund of the Convention
UNEP/CBD/COP/5/10	Progress report on the implementation of programmes of work on inland water ecosystems, marine and coastal, and forest biological diversity
UNEP/CBD/COP/5/11	Review of Programme of Work: Phase I and adoption of multi-year Programme of Work
UNEP/CBD/COP/5/12	Progress report on crosscutting issues
UNEP/CBD/COP/5/13	Progress report on the mechanisms for implementation
UNEP/CBD/COP/5/14	Report on Additional Financial Resources
UNEP/CBD/COP/5/15	Further analysis of the design and implementation of incentive measures
UNEP/CBD/COP/5/16	Synthesis of submissions from governments and international organisations to the questionnaire on liability and redress by the Convention on Biological Diversity
UNEP/CBD/COP/5/17	Operations of the Convention
UNEP/CBD/COP/5/18	Proposed Budget for the Programme of Work for the biennium 2001 – 2002
UNEP/CBD/COP/5/19	Consideration of options for conservation and sustainable use of biological diversity in dryland, mediterranean, arid, semi-arid, grassland and savannah ecosystems
UNEP/CBD/COP/5/20	Sustainable use, including tourism
UNEP/CBD/COP/5/21	Access to genetic resources

ANNEX IX

**PARTIES AND GOVERNMENTS WHICH HAVE
SUBMITTED A FULL NATIONAL REPORT**

- | | |
|-----------------------------|--|
| 1. Argentina | 40. Madagascar |
| 2. Australia | 41. Malaysia |
| 3. Austria | 42. Mexico |
| 4. Belarus | 43. Monaco |
| 5. Belgium | 44. Mongolia |
| 6. Benin | 45. Mozambique |
| 7. Bhutan | 46. Namibia |
| 8. Bolivia | 47. Nepal |
| 9. Botswana | 48. Netherlands |
| 10. Brazil | 49. New Zealand |
| 11. Bulgaria | 50. Norway |
| 12. Cameroon | 51. Oman |
| 13. Canada | 52. Panama ¹ |
| 14. Cape Verde ¹ | 53. Peru |
| 15. China | 54. Philippines |
| 16. Colombia | 55. Poland |
| 17. Costa Rica | 56. Portugal ¹ |
| 18. Cuba | 57. Qatar |
| 19. Denmark | 58. Republic of Korea |
| 20. Djibouti ¹ | 59. Romania |
| 21. Dominican Republic | 60. Russian Federation |
| 22. Egypt | 61. Samoa ² |
| 23. Eritrea | 62. Senegal |
| 24. Estonia ² | 63. Seychelles |
| 25. European Community | 64. Singapore |
| 26. Finland | 65. Slovakia ¹ |
| 27. France | 66. Slovenia |
| 28. Germany | 67. South Africa |
| 29. Greece | 68. Spain |
| 30. Hungary | 69. Sweden |
| 31. India | 70. Switzerland |
| 32. Indonesia | 71. Thailand ³ |
| 33. Ireland | 72. Tunisia |
| 34. Israel | 73. Turkey |
| 35. Italy ² | 74. Uganda |
| 36. Japan | 75. Ukraine |
| 37. Latvia | 76. United Kingdom of Great Britain and Northern Ireland |
| 38. Lebanon ¹ | 77. Vanuatu ² |
| 39. Luxembourg ² | 78. Vietnam |

1. Countries that had submitted an interim report by COP-4

2. Countries that had not submitted a report by COP-4

3. Not a Contracting Party

**PARTIES WHICH HAVE SUBMITTED
AN INTERIM NATIONAL REPORT**

1. Algeria
2. Armenia
3. Bahamas
4. Belize
5. Burkina Faso
6. Chad
7. Comoros
8. Democratic Republic of the Congo
9. Ecuador
10. El Salvador
11. Equatorial Guinea
12. Fiji
13. Gabon
14. Gambia
15. Haiti
16. Jamaica
17. Kazakhstan
18. Kenya
19. Lesotho
20. Malawi
21. Maldives
22. Mali
23. Marshall Islands
24. Niger
25. Rwanda
26. Saint Lucia
27. Sri Lanka
28. Swaziland
29. Togo
30. Trinidad and Tobago
31. Uruguay
32. Uzbekistan
33. Zambia

PARTIES WHICH HAVE NOT YET SUBMITTED A NATIONAL REPORT

1. Albania
2. Angola
3. Antigua and Barbuda
4. Bahrain
5. Bangladesh
6. Barbados
7. Burundi
8. Cambodia
9. Central African Republic
10. Chile
11. Congo
12. Cook Islands
13. Côte d'Ivoire
14. Croatia
15. Cyprus
16. Czech Republic
17. Democratic People's Republic of Korea
18. Dominica
19. Ethiopia
20. Former Yugoslav Republic of Macedonia
21. Georgia
22. Ghana
23. Grenada
24. Guatemala
25. Guinea
26. Guinea-Bissau
27. Guyana
28. Honduras
29. Iceland
30. Iran (Islamic Republic of)
31. Jordan
32. Kiribati
33. Kyrgyzstan
34. Lao People's Democratic Republic
35. Liechtenstein
36. Lithuania
37. Mauritania
38. Mauritius
39. Micronesia (Federated States of)
40. Morocco
41. Myanmar
42. Nauru
43. Nicaragua
44. Niue
45. Nigeria
46. Pakistan
47. Palau
48. Papua New Guinea
49. Paraguay
50. Republic of Moldova
51. Saint Kitts and Nevis
52. Saint Vincent and the Grenadines
53. San Marino
54. Sierra Leone
55. Solomon Islands
56. Sudan
57. Suriname
58. Syrian Arab Republic
59. Tajikistan
60. Tonga
61. Turkmenistan
62. United Republic of Tanzania
63. Venezuela
64. Yemen
65. Zimbabwe
