

**NOTIFICATION**  
**Registration for side-events at the**  
**twenty-sixth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice**  
**(SBSTTA 26), 13–18 May 2024**  
**and**  
**the fourth meeting of the Subsidiary Body on Implementation (SBI 4), 21-29 May 2024**  
**Nairobi, Kenya**

Dear Sir or Madam,

Further to notification [2024-012](#), dated 2 February 2024, informing that the twenty-sixth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA 26) will be held from 13 to 18 May 2024, and the fourth meeting of the Subsidiary Body on Implementation (SBI 4) will be held from 21 to 29 May 2024 at the United Nations Environment Programme headquarters in Nairobi, Kenya, I am pleased to inform you that the registration for side-events is now open.

The Secretariat invites the submission of requests for side-events for SBSTTA 26 and SBI 4 on topics relevant to the agenda items as described in their provisional agendas, to further enrich discussions by the Subsidiary Bodies (<https://www.cbd.int/meetings/SBSTTA-26> and <https://www.cbd.int/meetings/SBI-04>). Requests should be made using the **online** submission system, available on the Secretariat's website at: [www.cbd.int/side-events](http://www.cbd.int/side-events). The deadline for the submission of requests is **20 March 2024**. Requests received after the deadline will not be considered. Please note that only those requests that are directly relevant to the issues to be discussed at SBSTTA 26 and SBI 4 will be considered.

If the number of applications exceeds the number of available slots, the number of side-event requests per Government or observer organization will be limited. Partners are encouraged to combine and co-organize events on similar topics. The list of side-events, once processed by the Secretariat, will be made available at <https://www.cbd.int/side-events>.

Side-events will be allocated to meeting rooms equipped with LCD projectors and computers/laptops for PowerPoint presentations at no cost to the side-event organizers. However, there may be a cost to the organizers when an event is scheduled in a room that does not already contain the required equipment. Should this be the case, organizers will be notified accordingly. Please note that side-events may be rescheduled depending on official sessions of the meetings. Should such a situation occur, it is the responsibility of side-event organizers to advise the caterer accordingly.

The information note for participants for the meetings is currently being finalized and will be posted soon at the following link: <https://www.cbd.int/conferences/nairobi-2024/info-note>.

I look forward to your participation in the twenty-sixth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice and the fourth meeting of the Subsidiary Body on Implementation (SBI 4) and their side-events.

Please accept, Sir, Madam, the assurances of my highest consideration.

*(Signed)* David Cooper  
Acting Executive Secretary

To: CBD national focal points, SBSTTA focal points, indigenous peoples and local communities, and relevant organizations